Step 1: Login to portal linked below and click on Add Agent

https://nmrldlpi.my.site.com/ccd/s/login/

As a representative of a Cannabis Businesse, you're now part of our system. Follow these steps to apply for cannabis licensure: 1. Go to the 'Cannabis Businesses' tab. 2. Click on the 'Add Business +' button to register the cannabis business account. 3. Fill in the business account profile with accurate details. Ensure all requested information is entered accurately. Providing false information may cause delays or rejection of your cannabis license application. A registered business account allows you to add controlling persons associated with the cannabis business, as well as agents who can assist you in completing t	Mar I lawrence					
Thank You for Registering! I As a representative of a Cannabis Business, you're now part of our system. Follow these steps to apply for cannabis licensure: 1. Go to the 'Cannabis Businesse' tab. 1. Go to the 'Add Business +' button to register the cannabis business account. 3. Fill in the business account profile with accurate details. Ensure all requested information is entered accurately. Providing false information may cause delays or rejection of your cannabis license application. A registered business account allows you to add controlling persons associated with the cannabis business, as well as agents who can assist you in completing table.	my Licenses					
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Step 2: Add Agent tab, click on Add new Agent

	,
Home Cannabis Businesses Applications V Add Agent My Licenses Amendments V	
External Agent	
Search External Agent Search External Agent Cherr Add New Agent -	
Ne records to display	

Step 3: Search using email id in search box inside Add new agent button, then click on search

Home	Cannabls Businesses	Applications 🗸	Add Agent	My Licenses	Amendments 🗸				
External Ag	ent								
Search Exte	ernal Agent								
						Search	Clear	Add New Agent +	
					Add New External Agent	^			
			s	earch Agent using E	imali Id	Search			
						Cancel			

Step 4: Click on add once list is populated.

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Q, mun						۲	Search	
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ccdagentmunjal@ mall.com	ууор	Ccd Agent Munjal		1234567890		Add]	

Step 5: Click on upload documents and then submit.

Add New External Agent
First Name
Ccd
Last Name
Agent Munjal
Email
ccdagentmunjal@yopmail.com
* Attachment
Only pdfs are allowed in upload & name the doc upload entry as "Signed Contract/Authorization of the Agent".
1 Upload Files Or drop files
Cancel

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Step 7: internal side, under business account we can view under related tab

CCD Licensing	1	locounts v (M A-0010) v × KA PRIV	I-0243 ∨ × IIII BLA-000 ∨ × HI Viocity D	L. ∨ X 🗄 Omnisol ∨ X 🖩 Test Busi	✓ × III BLA-000 ✓ × III BLA-000 ✓ × III BLA	A-000 V X Rd Hars V X R
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indi Patel ebenaupriri-2336@yopmail.com	(850) 559-9901 A bkavd	TestCity, NM 11111 United States				
indi Patel indipatel2008@gmail.com	(850) 559-9901 bkavd	Related Details				Ac
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(ra Solutions	(850) 550-0981 BP	Name	Business Operating Name	State Tax ID	CCD: Type Of Identifier	
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nt Business	(850) 550-0901			View All		
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pent Person naivette-ortial@rki.rm-gov	505-52021255 bkavd					
lick Hemp	1234567890	Related Contacts (1)			New	Contact Add Relationship
rtoinette's Green Leaf	505-555-5555	Contact Name	Roles	Status Check	Is Primary Contact Person For Busines	6
	SW	Col Agent Muniel	CCD Agent			*
irlel Water moiwette.ortiz@rld.nm.gov	(454) 545-4544 bkavd			View All		
ahish Bhatt	(863) 804-6666	Business License Applications (0)				New