



New Mexico Regulation and Licensing Department

BOARDS AND COMMISSIONS DIVISION

Board of Psychologist Examiners

PO Box 25101 ▪ 2550 Cerrillos Road ▪ Santa Fe, New Mexico 87504

(505) 476-4622 ▪ Fax (505) 476-4545 ▪ www.rld.state.nm.us

Great news! The New Mexico Board of Psychologist Examiners is excited to offer you the opportunity to apply for licensure online via the Association of State and Provincial Psychology Boards (ASPPB) Psychology Licensure Application System (PLUS). Currently, ASPPB and the New Mexico Board of Psychologist Examiners are in the pilot phase of launching this new system. During this pilot period the only fees incurred are those required by New Mexico Board of Psychologist Examiners. The PLUS program can be used by any applicant who is seeking licensure, certification, or registration in any state, province, or territory in the United States or Canada that participates in the program.

What are the benefits to applying for licensure through the ASPPB PLUS program?

- Your application information is stored for future licensure needs with participating licensing boards.
- Our PLUS Licensure Specialists are just a phone call or email away and are there to help guide you through the application process.
- Using our easy online application program will help in streamlining future licensing processes.
- All information collected as part of the application is deposited and saved in your **SECURE** Credentials Bank (CB). ASPPB has agreed to waive any charges normally associated with the CB application.
- Your record can be accessed electronically by you 24/7 and forwarded to any other licensing board, organization, entity, or individual, upon request at any time in the future.

In addition to using the ASPPB PLUS program to apply for your New Mexico license, you will be eligible for:

- Concurrent application for other ASPPB Mobility Services, such as the ASPPB Certificate of Professional Qualification (CPQ) and the ASPPB Interjurisdictional Practice Certificate (IPC).
- Waived application fees for CPQ and/or IPC (currently \$200).
- Reduced EPPP score transfer fees.

You may still apply using the traditional approach, however we encourage you to consider applying through the PLUS. Please see the following application instructions and form where you can select which option you wish to apply under.



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Dear Licensee:

Read the entire application before you begin to answer any questions, so you will understand exactly what information is being requested. All questions must be answered. **The burden of proof in satisfying the Board that you are eligible for licensure is upon you.**

Print and submit the online Jurisprudence Exam. The fee for the Jurisprudence Exam is \$75.00. This is an open book, multiple-choice examination. You may use the New Mexico Psychologists Statutes, Rules and Regulations viewable on our website www.state.nm.us.

Please make sure the following have been sent to the board office:

- ✓ Completed Notarized Application
- ✓ Application Fee \$300.00
When you provide a check as payment, you authorize the State of New Mexico to either use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.
- ✓ Completed online registration with 3M Cogent and electronic fingerprints completed or Two (2) complete fingerprint cards with money order for \$44.00 made out to 3M Cogent
- ✓ Official Transcripts*
- ✓ Jurisprudence Exam
- ✓ Jurisprudence Exam Fee \$75.00
- ✓ EPPP Scores*
- ✓ Three (3) current letters of reference*

***These items should not be sent to the New Mexico board office if applying for licensure via the PLUS Program.**

FBI Identification and NM State Criminal Record. In addition to the documents listed above, you will have to complete a background check. The New Mexico Department of Public Safety has entered into a contract with 3M Cogent, to accept and process all applicant fingerprints. CogentID will have up to 49 Livescan sites throughout the state to process fingerprinting of applicants. This will require a change in the way the applicants submit their fingerprints.

Revision date: 02/2015

The applicant will be required to follow the following process:

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- Both new and renewing applicants will need to register at https://www.cogentid.com/nm/index_NM.htm prior to going to an electronic fingerprinting location.
- Applicants may complete their fingerprinting at any 3M Cogent locations found on Cogent website. Appointments are not required
- The ORI for Psychologist Examiners is NM920261Z
- When the applicant arrives at the electronic fingerprinting location, they will need to provide the electronic fingerprinting technician with a registration number they received after registering online.
- The fee remains at \$44.00, which can be paid at the time of registration by credit card or at the fingerprinting site by cashier's check/money order.
- Background check results will be sent directly to the Board office electronically.

If you are an out of state applicant who is unable to complete the Livescan procedure in New Mexico, you may mail two completed fingerprint cards to the **New Mexico Psychology Board office with your completed application and with a money order or cashier's check for \$44.00 made payable to the "3M Cogent"**. This is the charge for the FBI and the state record. Cards submitted with the incorrect amount or with personal checks will be returned to the applicants. Applications that are submitted without the fingerprint cards will be returned. Please mail the cards and the payment to:

**NM Board of Psychologist Examiners
PO Box 25101
Santa Fe, NM 87504**

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- General Application
- Licensed in another jurisdiction less than 10 years & No CPQ/NR
- 16.22.5.12.NMAC Licensed in another jurisdiction 10 years or more (Reciprocity)
- 16.22.5.10 NMAC License in another jurisdiction 5 years or more and CPQ/NR
- 16.22.5.11 NMAC Temporary License 16.22.5.13 NMAC
- Emergency License or Court Ordered (Please provide written explanation for need)
- PLUS General Application
- PLUS Reciprocity

ALL LICENSING INFORMATION PROVIDED IS PUBLIC INFORMATION

A. APPLICATION INFORMATION * Required Field

*Name (Last, First, Middle):	
*Mailing address:	
*City/State/Zip:	
*Contact Phone:	
*Email: All communications (including renewal notices) will be sent to this email address	
*Date of Birth:	*Social Security Number:
Maiden Name (If applicable):	

B. EPPP & OTHER LICENSURE

Have you taken the Examination for Professional Practice in Psychology (EPPP)?

Yes No

If yes, you must request your scores be sent from ASPPB directly to the Board office.

IMPORTANT: You must contact the licensing board for **ALL** the state(s) listed below and request licensure verification for status of license, including any disciplinary history, sent **DIRECTLY** to the NMBPE office.

List **ALL** other licensure, year license was acquired and current status of licensure:

C. PROFESSIONAL EDUCATION:

All education must be verified by transcripts forwarded **DIRECTLY** from the office of the registrar of the granting college or university. If this is your first psychology license, you must forward undergraduate, master, and doctoral degree transcripts.

Institution	Location	Major Field of Study	Date	Degree

Did you attend an APA-Approved Doctoral Program?

Yes No

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16.22.5.12 NMAC[LICENSED IN ANOTHER JURISDICTION LESS THAN 10YRS & NO CPQ/NR]

Are you a member of the National Register? Yes No N/A

If yes, please ask the National Register to forward documentation.

Do you hold the CPQ? Yes No N/A

If yes, please include a copy of the certificate.

Are you applying as a psychologist licensed in another country?

If yes, you must include material that indicates your program and internship experiences are equivalent to APA requirements. Yes No N/A

See regulations 16.22.5.15 NMAC for more specific information.

If yes, name of program: _____

Did you attend an APA-Accredited Predoctoral Internship? Yes No

If yes, name of internship: _____

Are you a diplomat of the American Board of Professional Psychology? Yes No

If yes, give specialty: _____

Diplomat Number Year

D. QUESTIONS RELATED TO ETHICAL STANDARDS

Read the following carefully, check all appropriate boxes. Yes answers require an explanation and a copy of the final judgment paper.

- 1. Has any action been taken against you by:
a. another licensing jurisdiction?
b. a professional psychologist association of which you are or have been a member?
c. a government agency?

Have you voluntarily surrendered your license in another jurisdiction? Yes No

- 2. Have you ever been convicted of, or pled guilty or nolo contendere to a violation of any federal or state statute, any city or county ordinance, or law of a foreign country?

- 3. Are you now or have you ever engaged in any activities that misrepresents your professional qualifications, affiliation, or purposes, or those of institutions, organizations, products and/or services with which you are associated?

- 4. Have you ever been denied a license or certificate as a psychologist in any jurisdiction or country, or the right to take an examination?

- 5. Has any disciplinary action ever been started against you as result of your practice of psychology or any license you hold or have held to practice psychology?
(Note: disciplinary action includes but is not limited to suspension, probation, practice limitations, reprimand, letter admonition, censure, and any allegations currently pending)

- 6. Are there any complaints pending in another licensing jurisdiction?

- 7. Are you in arrears on a court-ordered child support payment?
Pursuant to 16.1.1.6 NMAC, Parental Responsibility Act.

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- 8. Have you been arrested for DWI (DUI), or in any other manner been disciplined by the courts, by an employer, or by a licensing jurisdiction for the illegal use of controlled substances or the abuse of alcohol or other drugs or intoxicants? Yes No
- 9. Have you ever used another name under which records relating to your application, education, training or experience may be filed? Yes No
If yes, please enter names(s) used _____

This form must be signed in the presence of a Notary Public.

AFFIDAVIT AND NOTARIZATION: The undersigned, being duly sworn, upon his/her oath deposes and says that he/she is the person making the foregoing statements and that they are made in good faith and are true in every respect. By executing this application, the undersigned also acknowledges that he/she has read the Code of Ethics for Psychologists and, if issued a license, agrees to conform with and support the Code of Professional Ethics, Rules and Regulation of the New Mexico Board of Psychologist Examiners, and the Professional Psychologist Act. **I certify that all the statements made in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith.**

Signature of Applicant

Date

I _____ a Notary Public in and for said County, in the State of _____,

DO HERBY CERTIFY THAT:

_____ personally known to be the same person whose name is subscribed in the foregoing instrument, appeared before me this day in person, and acknowledged that he/she signed, said document for the uses and purposes therein set forth.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS

_____ DAY OF _____, 20_____

Notary Seal

Notary Public

My Commission Expires _____

ATTACH A 2x2 PASSPORT QUALITY PHOTO TO THE SPACE PROVIDED AT THE RIGHT. (NO POLAROID)

