



QUALIFICATION FOR FIREARMS CERTIFICATION

Firearm Instructor Responsibilities

1. Will ensure that all firearms are checked for safety and serviceability prior to qualification. If a weapon is found to be unsafe, in disrepair or unserviceable, it shall be immediately be removed from service.
2. Will conduct practical training and/or review weapons malfunctions and manipulation drills during all courses of qualifications.
3. Will review range rules with students prior to all qualifications and have each student sign for a copy of the range rules prior to qualification.
4. Will review the Basic Firearms Safety Rules with students prior to all qualifications and have each student sign to acknowledge they know and understand the rules.
5. Will conduct the qualifications as prescribed. Will ensure all target scoring is done as prescribed.

Qualification Guidelines

During each firearms qualification, students shall qualify with a minimum score of eighty percent (80%) on a Q target with their weapon on the course of fire. Should the student fail to qualify during the first attempt, that person will be allowed a second attempt to qualify immediately following the first failed attempt. Students shall be required to qualify once with a minimum score of eighty percent (80%) to be firearms qualified per New Mexico Private Investigations Advisory Board Rules and Regulations, Title 16 Chapter48 Part 4 Paragraph 8 NMAC.

At all times, every student will abide by the BASIC FIREARMS SAFETY RULES

1. **ALL GUNS ARE ALWAYS LOADED.**
2. **NEVER LET THE MUZZLE COVER ANYTHING YOU ARE NOT WILLING TO DESTROY.**
3. **KEEP YOUR FINGER OFF THE TRIGGER UNLESS YOUR SIGHTS ARE ON TARGET AND YOU'VE MADE THE DECISION TO FIRE.**
4. **BE SURE OF YOUR TARGET.** Know what it is, what is in line with it, and what is behind it.



New Mexico Regulation and Licensing Department
BOARDS AND COMMISSIONS DIVISION **Private Investigations Advisory Board**
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I affirm that I have been provided a copy of the “Range Rules” as outlined buy the New Mexico Law Enforcement Academy and adopted by the New Mexico Regulations and Licensing Department, and that I understand and will abide by the provisions therein.

PRINTED NAME: _____

SIGNATURE: _____ **DATE:** _____

BASIC FIREARMS SAFETY RULES

- 1. ALL GUNS ARE ALWAYS LOADED.**
- 2. NEVER LET THE MUZZLE COVER ANYTHING YOU ARE NOT WILLING TO DESTROY.**
- 3. KEEP YOUR FINGER OFF THE TRIGGER UNLESS YOUR SIGHTS ARE ON TARGET AND YOU’VE MADE THE DECISION TO FIRE.**
- 4. BE SURE OF YOUR TARGET. Know what it is, what is in line with it, and what is behind it.**

I affirm that I know and understand the Basic Firearms Safety Rules.

SIGNATURE: _____ **DATE:** _____



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RANGE RULES

1. While on the range, it is mandatory to use approved eye and sound barrier-type ear protection equipment, as required by the range master.
2. Unsafe conditions shall be immediately reported to the Firearms Instructor.
3. Other than duty equipment, only firearms and ammunition scheduled for the use on the firing line shall be brought to the line. Any exceptions must be approved by the Firearms Instructor.
4. A firearm shall only be exchanged with another shooter at the direction of the instructor who, prior to the exchange, shall verify that the cylinder or the action of the firearm is open and that the chamber is empty. If a firearm is exchanged, both parties shall check it for safety (i.e., verify that the chamber is empty and, depending on the type of firearm, that either (a) safety is on or (b) the selector lever is on safe.
5. All firearms shall be carried in the manner specified in the appropriate instruction manual.
6. Firearms shall not be left unattended or unsecured.
7. Fingers shall not be placed on the firearm's trigger or in the trigger guard until the firearm is pointed at the target.
8. Firearm loading and firing shall commence only on command from the instructor.
9. Shooters shall not be permitted to talk while on the firing line during a firing exercise, except in reply to an instructor as a part of the exercise or to shout "cease fire" in an unsafe situation.
10. Until the firing line has been declared safe by the firearms instructor, shooters shall not bend over or move over the line.
11. All shooters shall be trained and instructed on what constitutes an unsafe condition and to shout, "cease fire" when such a condition is observed.
12. Smoking, tobacco use, eating, or drinking shall be prohibited while on the shooting line.
13. Alcoholic beverages and drugs are prohibited on the firing range. If the firearms staff detects the presence of alcohol or drugs on a shooter or if a shooter is believed to be under the influence of either, the firearms staff shall remove the shooter from the range and report the incident to the appropriate officials; appropriate follow-up action shall be taken in accordance with pre-established directives. Shooters taking medication shall report this fact to the staff before reporting to the firing line. The staff shall be responsible for determining whether a shooter is safe to use the range. A medical doctor shall be consulted by the staff, if necessary.
14. When automatic or semiautomatic firearms are being fired, shooters shall take precautions to prevent hot spent cartridge and gunshot residues from getting inside their clothing. Spent cartridge deflectors, when available and practical, shall be required for all shooters.
15. When a training session is completed, each firearm shall be physically examined by the shooter and by a qualified firearms instructor to ensure that it is unloaded and in a safe (clear) condition before leaving the range.
16. Shooters shall ensure that their firearms are properly cleaned, stored, and secured after firing. Cleaning materials shall be properly stored or disposed.
17. While a firearm is being cleaned, live ammunition for the weapon shall not be allowed in the cleaning area.



50 Round Day Qualification

Stage I: 6 Rounds. 7 Yard Line.

1. Draw, shoot a failure drill in 10 seconds,
2. Draw, shoot a failure drill in 10 seconds

MAKE SAFE, Mark (2) head shots on target.

Stage II: 6 Rounds. 25 Yard Line.

1. Draw, go to a roll over prone position and shoot two rounds in 10 seconds
2. Draw, go to a kneeling position (CHOICE), shoot two rounds in 10 seconds.
3. Draw, go to a kneeling position (CHOICE), shoot two rounds in 10 seconds.

Stage III: 6 Rounds. 15 Yard Line.

1. Draw, shoot two rounds in 10 seconds
2. Draw, go to a kneeling position (CHOICE), shoot two rounds in 10 seconds.
3. Draw, go to a kneeling position (CHOICE), shoot two rounds in 10 seconds.

Stage IV: 18 Rounds. 7 Yard Line.

1. Draw to the low ready and transition to the support hand low ready, shoot two rounds in 10 seconds.
Break to the support hand low ready.
2. Support hand low ready, shoot two rounds in 10 seconds. Transition, holster.
3. Draw, shoot two rounds, speed or tac load, and shoot two more rounds in 10 seconds.
4. Draw, shoot two rounds, speed or tac load, and shoot two more rounds in 10 seconds.
5. Draw, shoot two rounds in 10 seconds.
6. Draw, shoot two rounds in 10 seconds.
7. Draw, shoot two rounds in 10 seconds.

Stage V: 10 Rounds. 5 Yard Line.

1. Draw, shoot two rounds in 10 seconds.
2. Draw, shoot two rounds in 10 seconds.
3. Draw, shoot two rounds in 10 seconds.
Draw, shoot two rounds, speed or tac load, and shoot two more rounds in 10 seconds

Stage VI: 4 Rounds. 1 Yard Line.

1. Draw to a weapon retention position, support hand on head or behind back, and shoot two rounds in 10 seconds.
2. Draw to a weapon retention position, support hand on head or behind back, and shoot two rounds in 10 seconds.



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FIREARMS QUALIFICATION SCORE SHEET

<u>Date:</u>	Firearms Instructor: (Print name) _____	<u>Time:</u>
	RLD Approval Number: _____	

Name:	<u>Weapon Make/Model</u>	<u>Caliber</u>	<u>Serial #</u>	<u>Barrel Length</u>	<u>Course of Fire</u>	<u>Score</u>
SSN:					50 Round Day Course	
Date of Birth:						
<u>Comments:</u> 						

Firearms Instructor: Student must be able to safely demonstrate each of the below with a Pass or Fail

<u>Procedure</u>	<u>Pass</u> <input checked="" type="checkbox"/>	<u>Fail</u> <input checked="" type="checkbox"/>	<u>Comments</u>
5-point draw			
Loading/Unloading			
Identify Class 1 Malfunction (knowing and describing)			
Identify Class 2 malfunction (knowing and describing)			
Identify Class 3 Malfunction (knowing and describing)			
Perform a Speed Load			
Perform a Tac Load			

By signing this document, I hereby certify that this qualification course was conducted in accordance with the standards set forth by the New Mexico Regulations and Licensing Department, Boards and Commissions Division, Private Investigations Advisory Board.

Firearms Instructor Signature:	 _____
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Scoring the Q Target



Rounds fired must be inside the gray area of the target to be counted as a hit. Each hit counts for two points. Total possible points is 100. For example, student fired 40 rounds in the hit zone and 10 rounds outside the hit zone. Student receives 40 x 2 points for each hit equals 80 points. 80 points will be scored at an 80 percent (80%).