Submit License Upgrade Applications

By December 16, 2014

The Real Estate Commission is typically on a skeleton crew at the end of the calendar year as staff members use excess annual leave that cannot be carried forward to the next year.

As a result, new license applications, upgrades from associate broker to qualifying broker, license renewals, and license transfers not submitted by December 16, 2014 will not be processed until after the New Year.

Although complete license renewal forms and transfers are effective the date they are stamped in by Commission staff, new license applications and license upgrades are not effective until license numbers are assigned.

The Commission staff will do everything possible to assist you during this period of time, but it is essential that new license applications and license upgrades be submitted no later than December 16 in order to be processed before the end of the year.

Please contact Licensing Manager Ann Lovato at (505) 222-9826 if you have any questions.