

RANM'S RECENT FORMS CHANGES

Bill Hallett

Date prepared: February 17, 2014

2 Hour Course Outline

COURSE DESCRIPTION

This two-hour class is designed to provide attendees with the most recent changes to the most widely-used RANM forms. Attendees will learn the importance of using current forms and how to avoid transaction liability related to using out-dated forms.

TEACHING TECHNIQUES

The class will incorporate lecture, PowerPoint slides, and general discussion with questions and answers.

LEARNING LEVEL AND LEARNING OBJECTIVES

1. Knowledge: Licensee will be able to name, identify and select the most current forms for his or her transactions.
2. Understand: Licensee will be able to understand the reasons for the most significant recent changes to RANM forms.
3. Apply: Licensee will be able to apply the most recent forms changes as he or she prepares transaction documents.
4. Analyze: Licensee will be able to illustrate to his or her customer or client the changes in the law and distinguish this explanation from the unauthorized practice of law.
5. Evaluate: Licensee will be able to justify the importance of the recent changes in the RANM forms.
6. Create: Licensee will be able to prepare professional transaction documents for his or her client or customer, incorporating the most recent changes to RANM forms.

MEANS OF ASSESSING WHETHER THE LEARNING OBJECTIVES HAVE BEEN MET

Class discussion.

TIMED OUTLINE WITH TEACING TECHIQUE AND SEGMENT DESCRIPTION

See attached data.

CONTINUING EDUCATION COURSE OUTLINE FOR NM REAL ESTATE COMMISSION

Supplemental Information for Data Prepared by Bill Hallett, February 14, 2014		
Course Title: RANM's Recent Forms Changes		
Length in Time (15 min increments)	Teaching Technique	Subject Matter Segment and Description
8:00 - 8:15	Lecture / PowerPoint / Discussion	Review class objective; Review RANM's checklists: Forms 100, 101, 102, 103
8:15 - 8:30	Lecture / PowerPoint / Discussion	Review RANM's List of General Information Sheets (Form 2311) and Purchase Agreement Changes in 2012, 2013, 2014
8:30 - 8:45	Lecture / PowerPoint / Discussion	Review RANM Purchase Agreement Changes in 2012, 2013, 2014
8:45 - 9:00	Lecture / PowerPoint / Discussion	Review RANM 2405 re: Dodd-Frank and Truth-in-Lending Act changes, including resultant changes in RANM Purchase Agreement and REC Addendum
9:00 - 9:10		BREAK
9:10 - 9:25	Lecture / PowerPoint / Discussion	Review RANM forms pertaining to HOA Act: 4600, 4650, 4700, including resultant changes in RANM Purchase Agreement
9:25 - 9:40	Lecture / PowerPoint / Discussion	Review RANM forms pertaining to PID Act: 4500, 4550 including resultant changes in RANM Purchase Agreement
9:40 - 9:55	Lecture / PowerPoint / Discussion	Review other key forms changes not covered in detail in class
9:55 - 10:00	Discussion	Review what you learned in class today