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BOARDS AND COMMISSIONS

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June 19, 2019

Notice to All Instructors, and Private Patrol Companies Providing Level One, Two or Three Security Guard Training Courses Pursuant to 16.48.2.17, 16.48.2.18, 16.48.2.19, and 16.48.2.20 NMAC and NMSA 1978, Sections 61-27B-1 et seq.

In order to update the approved list of instructors, the Private Investigations Advisory Board (Board) is initiating a review process for all instructors and curriculum. All instructors seeking approval must submit their **current** curriculum and all appropriate certifications that qualify the instructor to teach each level of security guard training.

Additionally, any licensed Private Patrol Company providing **in-house** training for security guard level one, two or three, must submit current curriculum of training being offered. A list of current in-house instructors must also be submitted. A wish to add an in-house level one, two or three instructor to this list, must be done in writing and all appropriate certifications that qualify the instructor to provide each level of training must also be submitted.

This process will begin on **June 20, 2019, per the schedule below**. Each group will have **45 days** to submit the required documentation. A failure to submit the required documentation for review within the required 45 days, will eliminate an instructor or a Private Patrol Company from the approved list of instructors and in-house providers. Missing the deadline will require reapplication after the initial review process has been completed (approximately 5 months).

Please submit all curriculum on a flash drive. **ALL** flash drives coming in will be scanned for viruses prior to being accepted. **If a flash drive is submitted containing a virus, the application will be automatically rejected and returned to the applicant.**

Submittal dates by last name:

- **A-G**: Starting Date - June 20, 2019; End Date - **July 20, 2019**
- **H-O**: Starting Date - July 21, 2019; End Date - **August 31, 2019**
- **P-Z**: Starting Date - September 1, 2019; End Date - **October 15, 2019**

Please do not submit your curriculum prior to your assigned time frame. Any early submissions will be rejected and will be require resubmission.

If you have any questions, please contact:

Lawrence Moquino, Board Administrator, Private Investigations

Phone: 505.476.4622 / Email: pipolygraphbd@state.nm.us

Alcohol and Gaming Division
(505) 476-4875

Boards and Commissions Division
(505) 476-4600

Construction Industries Division
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(505) 476-4770

Securities Division
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Administrative Services Division
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