**MEMORANDUM**

**TO:** Albuquerque Journal,

 Legal Notices Department

**FROM:** Gabriella Romero, MHD Licensing Manager

**DATE:** January 29, 2019

**RE:** Meeting Notice Publication

Please publish ONCE the following notice in the Albuquerque Journal on Sunday. February 1, 2019. Please acknowledge and confirm receipt of this request by return email to gabriella.romero@state.nm.us.

Your invoice referencing PO Number 42000-0000014181, notarized with proof of publication, should be sent to the Board Office in Albuquerque at the address listed above. Your prompt attention to this matter is greatly appreciated.

## **SUBJECT: REGULAR BOARD MEETING**

The Regulation and Licensing Department, Manufactured Housing Division, (“Division”) hereby gives notice that the Manufactured Housing Committee will conduct a Regular Committee Meeting on Friday, February 8, 2019 at 9:30 a.m., New Mexico Regulation and Licensing Department, 2550 Cerrillos Road, Santa Fe, NM, 87505 in the Rio Grande Conference Room.

The Committee will go into closed session during the meeting to discuss issues pertaining to issuance, suspension, renewal or revocation of a license or limited personnel matters as permitted by the Open Meetings Act. A final agenda for the meeting will be available at least 72 hours prior to the meeting and may be obtained by request to the Manufactured Housing Division, 5500 San Antonio Drive NE, Albuquerque, New Mexico 87109. Phone (505) 365-3429.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the Manufactured Housing Division office at (505) 365-3429 one week prior to the meeting