

Course Title: NAR Code of Ethics and Enforcement

Course Description: This course trains and teaches in a more in depth process the requirements and the process of what and the enforcement of the Code of Ethics. It talks about good manners and how to work with our fellow realtors.

Learning Objectives (See attachment on Bloom's Taxonomy and Learning Levels)

Learning Level	Learning Objective
Insert Level (Words or	Insert corresponding learning objective
Knowledge	The student will gain the knowledge of how the process works and how they can help. They will learn the aspirational concepts of the preamble. This will be a protection for the public they will work with.
Understand	Student will understand the importance of their actions and how it extends to every way of life
Apply	Student will learn how to apply and evaluate what they learn. The code must be a part of each and every part of how they conduct their business.

The following will be the means used in assessing whether the Learning Objectives have been met (Pre and post test, Q&A etc.)

Insert Specific methods

Timed Outline: Describe in detail the components of the course by breaking it down into subject matter areas of no greater than 15 minutes. What will be the method of instruction or teaching technique used for each area (lecture, slides, group activities, videotape etc.)

Length in Time(15 min. increments)	Teaching Technique	Subject Matter Segment and Description
20 minutes	Powerpoint, student exercise	Icebreaker—quiz
15 minutes	Powerpoint with lecture, handouts	Part 1. History and Background
60 minutes	Powerpoint, lecture, and exercises	Part 2. Business Ethics, The Preamble, and Structure of Code 1. Business Ethics 2. Aspirational Aspects of the Preamble 3. Structure of Code
40 minutes	Powerpoint, exercise	Pathways to Professionalism—Good Manners
60 Minutes	Powerpoint and Lecture	Part 3. Enforcement of the Code of Ethics 1. Background 2. Realtor Dispute Resolution a. Informal—Ombudsman and Mediation b. Formal 1. Filing Ethics Complaint 2. Filing an Arbitration Request

30 minutes	Powerpoint, lecture, handouts	Part 4. Concepts of Procuring Cause in Arbitration 1. NAR's Guidelines 2. Key Factors
30 minutes	Powerpoint, case studies	Part 5. Summaries and Case Studies 1. Article 1 2. Article 2 3. Article 12 4. Article 17
5 minutes		Conclusion