

New Mexico Regulation and Licensing Department
CONSTRUCTION INDUSTRIES COMMISSION
OF THE STATE OF NEW MEXICO
MEETING MINUTES

**Minutes of the Construction Industries Commission Meeting held on
Wednesday, November 16, 2016 at 5500 San Antonio Dr. NE, Albuquerque, NM 87109.**

I. CONVENE, DETERMINATION OF QUORUM AND INTRODUCTIONS: Commissioners and Audience

A quorum of the Commission was present and the meeting was convened at approximately at 9:50 a.m.

ATTENDING this meeting were:

Commissioner Renee Edwards, Representing the People of New Mexico (By Phone)
Commissioner Glenn Fellows, Representing Licensing and Practicing Architects of New Mexico
Commissioner Don Kaufman, Representing the Subcontracting Industry
Commissioner Dale Armstrong, Representing Licensed Mechanical Contractors
Commissioner Rick Davis, Representing the Residential Construction Industry

ABSENT:

Chairman D. Randy Baker, Representing Licensed Electrical
Vice Chairmen Ken Wooten, Representing Practicing General Contractors
Commissioner Vince Alvarado, Representing Organized Labor

II. APPROVE AGENDA

MOTION: Commissioner David moved for the approval of the agenda.

SECOND: Commissioner Fellows seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

III. PUBLIC COMMENT

No public comment were received.

IV. DIRECTOR'S REPORT

Due to time restraints the Directors Report will be given @ the next CIC Meeting.

V. OLD BUSINESS

a. Approval of September 21st, 2016 Minutes

New Mexico Regulation and Licensing Department
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MOTION: Commissioner Armstrong moved for the approval of the minutes.

SECOND: Commissioner Fellows seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

VI. NEW BUSINESS

a. Approval of Mechanical and Plumbing Continuing Education Courses

MOTION: Commissioner Armstrong moved to approve the mechanical and plumbing continuing education courses as presented.

SECOND: Commissioner Davis seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

b. Approval of Electrical Continuing Education Courses

MOTION: Commissioner Davis moved to approve the electrical continuing education courses as presented.

SECOND: Commissioner Armstrong seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

c. Approval of Licenses Issued in September and October 2016

MOTION: Commissioner Fellows moved to approve the licenses issued in July and August as presented.

SECOND: Commissioner Davis seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

d. Prosecutorial Discretion to Add Additional Violations

MOTION: Commissioner Davis moved to Table this agenda item.

SECOND: Commissioner Armstrong seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

e. Discussion Item- Electronic Agenda and Attachments

MOTION: Commissioner Armstrong moved to approve the use of an electronic agenda and attachments

SECOND: Commissioner Fellows seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

f. Approval of 2017 CIC Meeting Dates

MOTION: Commissioner Davis moved to approve the 2017 meeting dates.

SECOND: Commissioner Fellows seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

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VII. EXECUTIVE SESSION

MOTION: Commissioner Davis moved to enter into executive session to discuss the listed cases, pursuant to NMSA 1978, Sections 10-15-1(H) (1),(3) and (7).

SECOND: Commissioner Fellows seconded the motion.

VOTE: Commissioner Kaufman called for a roll call vote. The votes of all members present are recorded below:

Commissioner Edwards	Yay
Commissioner Fellows	Yay
Commissioner Kaufman	Yay
Commissioner Davis	Yay
Commissioner Armstrong	Yay

After a unanimous vote the meeting was closed to the public at 10:10 a.m.

The meeting was re-opened to the public at 10:26 p.m. pursuant to NMSA 1978, Section 10-15-1(J).

Commissioner Kaufman stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure or in the notice of the separate closed meeting.

VIII. ACTION ON ITEMS DISCUSSED DURING EXECUTIVE SESSION

g. 1. Deliberation on Licensee Disciplinary Action Cases

MOTION: Commissioner Fellows moved to approve the settlement agreement as presented on agenda item VIII (g) (1) Case Numbers: 11-2153 Titan II

SECOND: Commissioner Armstrong seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

i. 1. Deliberation on Licensee Disciplinary Action Cases

MOTION: Commissioner Armstrong moved to issue a final decision and order as presented on agenda item VIII (i) (1) Case Number: 136; 14-04-16

SECOND: Commissioner Davis seconded the motion.

VOTE: All Commission members present voted in favor of the motion

***All items not considered at the 11.16.17 CIC Meeting listed on the agenda were tabled due to a Commission member leaving early resulting in lack of quorum.**

IX. NEXT MEETING DATE

CIC 11.16.2016


New Mexico Regulation and Licensing Department
CONSTRUCTION INDUSTRIES COMMISSION
OF THE STATE OF NEW MEXICO

REGULAR MEETING – JANARY 18TH, 2017 RLD CONSTRUCTION INDUSTRIES RLD
CONFERENCE ROOM, ALBUQUERQUE, NM

X. ADJOURN

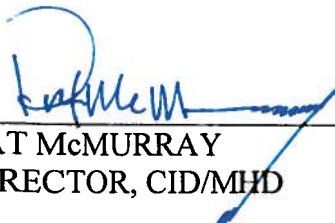
With no further business to come before the Commission, the meeting was adjourned at approximately
10:34 a.m.

NEW MEXICO CONSTRUCTION
INDUSTRIES COMMISSION



DON KAUFMAN
COMMISSIONER

3/15/17
DATE



PAT McMURRAY
DIRECTOR, CID/MHD

3-15-2017
DATE



New Mexico Regulation and Licensing Department

CONSTRUCTION INDUSTRIES DIVISION

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Susana Martinez
GOVERNOR

Robert "Mike" Unthank
SUPERINTENDENT

Claudia Armijo
DEPUTY GENERAL
COUNSEL

Pat McMurray
DIRECTOR

Sally Galanter
COUNSEL

TO: CONSTRUCTION INDUSTRIES COMMISSION

FROM: PAT McMURRAY, DIRECTOR, CID

SUBJECT: DIRECTOR'S REPORT

DATE: November 16, 2016

Chairman Baker & Members of the Construction Industries Commission

Director's Update:

Good Morning! Thank you for the opportunity to report to you today the events of CID for the months of September and October, 2016.

CID continues to work with various governmental entities, including statewide political subdivisions, to improve communications, respond to questions, and provide better service and training to ensure a positive impact on the NM construction industry. This theme of outreach and departmental communication is evident in this month's Director's Report.

I want to take a moment to highlight the professionalism and industry experience that CID's TAC members provide in all of the Technical Advisory Councils in each Bureau.

I was able to attend the General Construction Bureau TAC, as well as the Electrical TAC meetings this past month and it made me realize how serious these appointed volunteers take their responsibilities in giving advice to each Bureau Chief and me, as the Director on various issues, request for waivers, special construction/new materials, etc., that come before them. We are extremely fortunate to have public servants in these positions advising CID with knowledge, professionalism, and integrity. I Thank Them!

As Director of Construction Industries Division (CID) I was ask to address the International Association of Plumbing and Mechanical Officials (IAPMO) 87th Annual Education and Business Conference which opened Monday, September 26th and ran through Thursday, September 29th at the Hyatt Hotel in Albuquerque. My task was to welcome those attending, a little over 400 members from all around the nation, to New Mexico. It was my pleasure to do so, and I was appreciative of the opportunity. The great thing that happened,

Administrative Services Division
(505) 476-4800

Alcohol and Gaming Division
(505) 476-4875

Boards and Commissions Division
(505) 476-4600

Construction Industries Division
(505) 476-4700

Financial Institutions Division
(505) 476-4885

Manufactured Housing Division
(505) 476-4770

Securities Division
(505) 476-4580

and the reason I'm describing this to you is that our own Mr. J.T. Baca, Mechanical Bureau Chief for CID was recognized by the International Convention President, and their Board, by presenting to him the "Government Person of the Year" Award for 2016! Recognition from IAPMO at their Nationwide Annual Education and Business Conference for this specific award is truly an amazing achievement of accomplishment!

Please join me in congratulating J.T for this true achievement due the work he does every day for NM/CID, and his unconditional support nationally to ensure better enforcement, training, and implementation of our Plumbing and Mechanical codes, making the construction industry better and more code compliant each and every day.

Congratulations J.T.!

Plans & Permitting/Manager's Report

Richard Lucero – Plans & Permitting Manager

Plans for the month of September, 2016

- Total Plans Reviewed: 513... 98 were commercial... 301 were Residential
- EPR 98 plans reviewed

Public School Plans for the month: EPR- 12 plans reviewed

Plans for the month of October, 2016

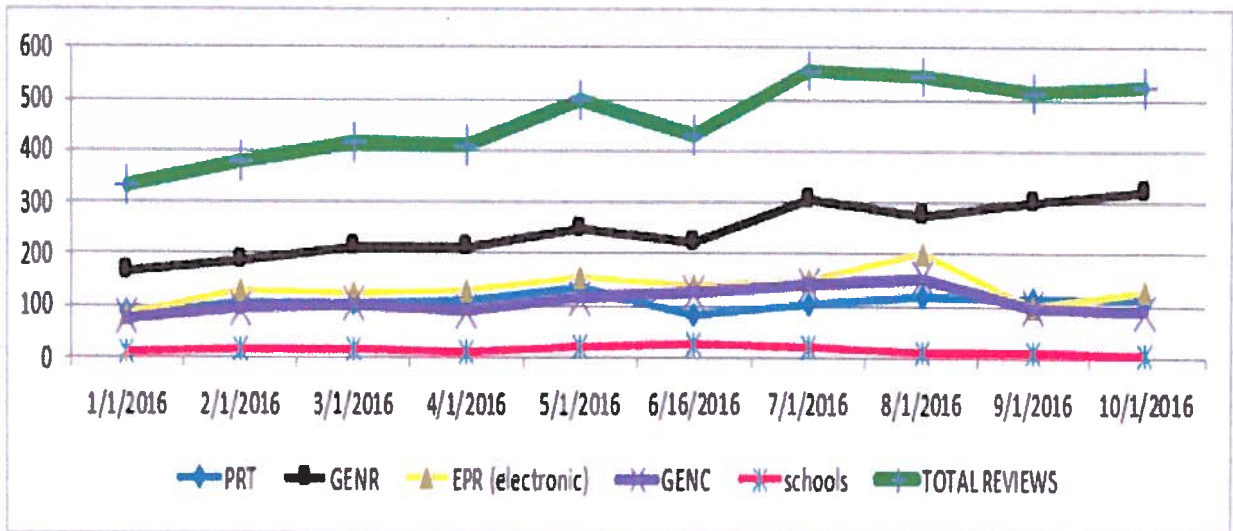
- Total Plans Reviewed: 526 ...89 were commercial...321 were Residential
- EPR 129 plans reviewed

Public School Plans for the month: EPR- 7 plans reviewed

2016						2016							
Plan Reviews	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Plan Reviews
PRT-Trade review	90	101	104	109	136	84	106	117	114	116			PRT
GENR	165	186	210	215	247	223	307	273	301	321			GENR
GENC	77	94	102	88	116	125	142	154	98	89			Total Plans sub
TOTAL REVIEWS	332	381	416	412	499	432	555	544	513	526			
Break Down													Break Down
EPR (electronic)	85	128	124	129	156	139	151	200	98	129			EPR
Schools	8	14	14	11	20	28	21	11	12	7			Schools
EPR Res	25	25	24	36	27	29			30	56			EPR Res
EPR Com	23	42	34	36	44	51			19	23			EPR Com
PRT-Trade review	29	47	52	46	65	31			37	40			
Valuations													Valuations
Commercial													Commercial
Residential													Residential
Schools													Schools
Towers													

Third Fourth First second

Note: All number are taken from the new Accela Permitting system.



Call Center

CID Inspection Request Monthly Report for September 01, 2016 – September 30, 2016

Grand Total: 5,773 (incoming calls, emails, outgoing calls and voicemails)

CID Inspection Request Monthly Report for October 01, 2016 – October 31, 2016

Grand Total: 6,231 (incoming calls, email, outgoing calls and voicemails)

October 26 was Accela's one year Anniversary

- Chris Archuleta, CID/MHD's Architectural Compliance Officer/Plan Reviewer, continues to work with the Bureau Chiefs and other CID/MHD Staff regarding the implementation of the Accela construction management software.
- We continue to train, General Building, Mechanical, Electrical, and MHD bureau chiefs and inspectors.

Accela continues to make great progress with the Address Listings.

- The County-Assessors, statewide are working to provide CID & MHD addresses so they can be entered into Accela, which is vital to the continuing success of Accela's implementation.

BUREAU UPDATES

GENERAL CONSTRUCTION BUREAU – September and October, 2016

Martin Romero - Bureau Chief

- We continue to work with Walmart (Espanola store) with Follow-up meetings regarding keeping certain portions of the store safe while open for business during construction phases. The project is progressing well and is on schedule.
- State Building inspectors are required to maintain CEU's through the International Code Council (ICC) for their trade discipline. The training must be conducted by ICC recognized preferred providers. ICC qualified members can become preferred providers and provide the CEU training required by paying a fee. Recently, three CID Bureau Chiefs, General Construction Bureau, Martin Romero; Mechanical Bureau, J.T. Baca, and Electrical Bureau, Kelly Hunt have been approved to conduct such training and provide the required CEU's.
- Anthony Ortega with the City of Portales has passed the State Building Inspector exam and therefore is a new building inspector with Portales.
- Shawn Davis has been approved to take the State Building Inspector exam for the city of Albuquerque.
- Brain Houghtalin with Chaves county completed a minimum of eighty (80) hours of field training approved by General Construction Bureau Chief and the passed the required state building inspector exam for residential construction. Brain will perform residential inspections in the secondary discipline for Chaves County.
- Our General Construction Bureau has been meeting with Chief Sperling with Santa Fe County regarding the use and approval of Fire Training Structures (FTS); who builds and provides fabricated customized training structures to meet specific needs of its domestic and international customer base of firefighters for their training programs. FTS utilizes ISO Freight Containers as its basis for design and fabrication. The use of containers for fire training purposes has gained wide acceptance in the fire service industry as shown in National Fire Protection Association NFPA 1402 "Guide to Building Fire Service Training Centers". Structures fabricated by FTS are in compliance with NFPA 1402. The use of these training facilities/containers has been approved based on NFPA 1402.

- Doña Ana County requested the assistance of CID with Building and Electrical inspections for September 16, 2016 and September 19, 2016.
- A Meeting was held in Socorro with the Director, Bureau Chiefs, and Chief Inspectors from the Southern Region to discuss the process and functions within CID to better serve the public, and to openly address any concerns or questions.
- A meeting with the Bureau chiefs, CID Investigation & Enforcement Unit, the Director and representatives of Weather king was held to discuss the modular code requirements for the units they are planning to bring to New Mexico. Also discussed were the license requirements for in state contracting and modular manufacturing.
- Due to roof damage caused by hail storms in Jal, NM inspector Skip Connolly is working with contractors and the general public on any permit and inspection related issues. CID is allowing projects to move forward regardless if permit has been issued then dealing with the permit after the fact. I believe that we are making every effort to ensure that the general public is taken care of to ensure that no further water damage is caused to their homes. Skip is also working with Dean Cooper of CID's Investigation & Enforcement Unit regarding the unlicensed activity that is taking place by out of state contractors primarily on the east side of the state.
- A meeting in Roswell New Mexico was held regarding construction projects located at the Roswell International Air Center (RICA). CID Director, Bureau Chiefs, Army officials, representatives from the building department of the city of Roswell, and a third party government contractor; met to address and discuss which government entity is the Authority Having Jurisdiction (AHJ) regarding specific project hanger permit requirements.
- Construction Industries Division has been approved for publication of the adoption of NMAC 2015 New Mexico Building Codes on November 15, 2016. From the publication of this rule in the New Mexico register, until July 1, 2017, permits may be issued under either the previously-adopted rule, or this rule. After July 1, 2017, permits may be issued only under this rule.

MECHANICAL BUREAU – September and October, 2016

J.T. Baca – Bureau Chief

- Bureau Chief J.T. Baca, along with Director Pat McMurray attended a web/phone conference with Mark A. Hofstra Sr. Project Design Manager for Wal-Mart Real Estate/Plans Administration and his design Team on September 1st 2016. The meeting was a pre-construction meeting proposing a very aggressive construction plan and timeline for remediation and renovation of the Wal-Mart in Espanola NM. Some of

the topics covered in the meeting were development of a permit review strategy to allow a construction start date of 9/19/2016. Working together as a team to allow the

exterior grading and drainage work to be accomplished during an 8 week closing period, then re-opening the store with general merchandise and limited grocery items, while keeping the pharmacy open throughout entire process. The meeting was successful in opening communications and getting the project off to a positive start.

- Bureau Chief J.T. Baca along with Mechanical Chief Inspector Tamara Kuykendall, and area Mechanical Inspector James Otero conducted inspections at the New Mexico State Fair. A walkthrough of the public areas and buildings focusing on life safety and cross connections issues was the focus of the walk through. Minimal issues were found and addressed to the fair maintenance management
- Bureau Chief J.T. Baca, along with fellow Bureau Chiefs, Hunt and Romero and Director McMurray met with southern NM area chiefs in Socorro, NM at City Hall. The meeting was with General Construction Chief Inspector, Tom Maese, Electrical Chief Inspector, Ray Benavidez and Mechanical Chief Inspector James Darnold. The meeting focus was to promote and improve teamwork, communication, inspection services and to give a budget update. The meeting was a huge success and provided the Bureau Chiefs and Director with important feedback from the field. Meetings for the central and north regions area chiefs are also planned for the near future.
- Bureau Chief J.T. Baca and Chief Inspector Tamara Kuykendall attended the International Plumbing and Mechanical Officials (IAPMO) 87th Educational and Business Conference held in Albuquerque, NM September 26th through 30th. The opening session included CID Director Pat McMurray as welcoming speaker, Tamara Kuykendall served as one of the event Sargent at Arms and J.T. Baca presented UPC training as a member of the UPC Workshop Committee. The conference was a huge success and a big economic boost to Albuquerque area and to NM.
- Bureau Chief J.T. Baca attended a luncheon meeting at “El Pinto” restaurant in Albuquerque with fellow Bureau Chiefs, Hunt and Romero and Director McMurray. The meeting was hosted by the NM Building Official Associations and was attended by CBO’s Mike Savage of Rio Rancho, Joe Duziak of Los Alamos, and Robert Kyle of Las Cruces with Bill Powell of Ruidoso unable to attend. The meeting was to discuss inter-jurisdictional issues, codes, inspections and training and a cooperative effort towards consistency. At the group’s request to meet every 4 to 5 months, a meeting tentatively scheduled for the February/March timeframe. This initial meeting was successful in opening the lines of communication between CID and municipal jurisdictions.

ELECTRICAL BUREAU – September and October, 2016

Kelly Hunt – Bureau Chief

- General Building Bureau Chief Martin Romero will conduct a training on Wednesday 11-9-16 to educate the rest of us on the ICC Preferred Provider Trainer status for CID Bureau Chiefs so that we can begin much needed CEU training to our field inspectors ASAP.
- The Electrical Bureau has prepared and presented the 2017 NMEC/NEC code adoption amendments and talking points to Director McMurray and Superintendent Unthank for review by the Governor's office. We anticipate movement on this in the spring of 2017 after the Legislative Session.
- Once we complete the public hearing process, we will be instituting 2017 NMEC/NEC code change training culminating in the much anticipated NFPA post adoption training to be held in the spring of 2017 with NFPA SW Region Code Specialist Tim McClintock.
- We hired Dana Benavidez 9-12-16 as an electrical inspector for the Santa Fe area which has already proven to be extremely beneficial.
- We have identified our new Chief Inspector for the Central Region, CID Electrical Inspector Joseph Martinez. We are currently working with HR to through the approval and transfer process.
- We continue to work with HR to advertise and hire 3 additional vacated positions.

LP GAS BUREAU – July and August, 2016

Clay Bailey – Bureau Chief

- Inspections continue for TV series and movies that include "Tagged", "Godless", "Hostiles", "Villa Capri", "Woman Walks Ahead", "Midnight Texas", and "Cliffs of Freedom". Upcoming Movies include "Horse Soldiers" and "Soldado".
- Special event inspections for September & October included Zozabra, Labor Day Arts and Crafts Show, Eastern NM State Fair, Hatch Chili Festival, True Fest, NM

State Fair, Santa Fe Fiesta, Renaissance Fair, The Big Event (used to be the Whole Enchilada), Bernalillo Beer Fest, International Balloon Fiesta and the Southern New Mexico State Fair.

- On October 3, 2016, Bureau Chief Bailey along with CID Building Chief Martin Romero and Electrical Bureau Chief Kelly Hunt met with representatives of the Santa Fe County Fire Department regarding a training burn cell being installed in the Santa Fe area. (FTS Training structures discussed previously by General Construction Bureau Chief Martin Romero)
- On October 6, 2016, Bureau Chief Bailey continued inspections on the east side of the state. This is regarding the ongoing investigation involving the installation of illegal and dangerous furnaces on the east side of the state. To date 54 of these LP gas installations have been inspected.
- On October 14, 2016, Bureau Chief Bailey conducted the New Mexico International Association of Arson Investigations (NMIAAI) quarterly meeting in Rio Rancho. As mentioned previously, Mr. Baily is the State President of that Association.
- A final number of 281 chili roasters were inspected across the state for this roasting season.

Personnel Issues:

- September 24, 2016, was new LP Gas Inspector Rob Sloan's first day on the job. This is for the position in the Santa Fe area.
- On October 13, 2016, Chief Inspector Ken Barrett, Farmington area, attended managers training in Santa Fe.

Questions?

