

**CONSTRUCTION INDUSTRIES COMMISSION  
OF THE STATE OF NEW MEXICO**

**MEETING MINUTES**

**Minutes for the Construction Industries Commission's Regular Meeting held on  
Wednesday, January 14, 2015 at 5200 Oakland Ave. NE, Albuquerque, NM 87113.**

**I. CONVENE, DETERMINATION OF QUORUM AND INTRODUCTIONS:  
Commissioners and Audience**

Vice-Chairman Yearout established that a quorum of the Commission was present and convened the meeting approximately at 9:30 a.m.

**ATTENDING** this meeting were:

Chairman D. Randy Baker, Representing Licensed Electrical Contractors (arrived at 9:45am)

Commissioner Patrick Casey, Representing the Residential Construction Industry

Commissioner Dale Dekker, Representing Licensed and Practicing Architects

Commissioner Don Kaufman, Representing the Subcontracting Industry

Commissioner Kenneth Wooten, Representing Practicing General Contractors

Commissioner Vince Alvarado, Representing Organized Labor

Commissioner Kevin Yearout, Representing Licensed Mechanical Contractors

**ABSENT:**

Commissioner Renee Edwards, Representing the People of New Mexico

Commissioner Lisa Fickling, Representing the Liquefied Petroleum Gas Industry

**II. APPROVE AGENDA**

**MOTION:** Commissioner Dekker moved for the approval of the agenda.

**SECOND:** Commissioner Casey seconded the motion.

**VOTE:** All Commissioners present voted in favor of the motion.

**III. PUBLIC COMMENT**

Public comments were received.

**IV. DIRECTOR'S REPORT**

Director McMurray presented his report to the Commission, which is attached as an exhibit hereto.

**V. OLD BUSINESS**

**a. Approval of November 19, 2014 Meeting Minutes as amended.**

Commission counsel indicated the minutes were reviewed and deemed to satisfy all Open Meetings Act requirements and accurately reflect the proceedings of that meeting.

MOTION: Commissioner Yearout moved for the approval of the minutes.

SECOND: Commissioner Dekker seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

**VI. NEW BUSINESS**

**a. Election of Commission Chair and Vice-Chair**

MOTION: Commissioner Dekker moved to elect Randy Baker as CIC Chair and Kevin Yearout as CIC Vice-Chair.

SECOND: Commissioner Alvarado seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

**b. Approval of Electrical Continuing Education Courses and Providers**

MOTION: Commissioner Casey moved to approve the Electrical Continuing Education Courses and Providers, as presented.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

**c. Approval of Mechanical Continuing Education Courses and Providers**

MOTION: Commissioner Casey moved to approve the Mechanical Continuing Education courses and Providers, as presented.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

**d. Approval of Licenses Issued in November and December 2014**

MOTION: Commissioner Casey moved to approve licenses issue in November and December 2014, as presented.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

**e. Approval of 2015 Open Meetings Resolution**

MOTION: Commissioner Yearout moved to approve the proposed 2015 Open Meetings Resolution as presented.

SECOND: Commissioner Alvarado seconded the motion.

VOTE: All Commissioners present voted in favor of the motion.

**VII. EXECUTIVE SESSION**

MOTION: Commissioner Yearout moved to close the meeting to the public and to enter into executive session to discuss the cases listed under agenda items VII(a) – (f) , pursuant to NMSA 1978, Sections 10-15-1(H)(1), (3) and (7). Such discussions pertain to the issuance, suspension, renewal or revocation of licenses, deliberations on pending administrative adjudicatory proceedings, and pending or threatened litigation.

SECOND: Commissioner Casey seconded the motion.

VOTE: Chairman Baker called for a roll call vote. The votes of all members present are recorded below:

Chairman Baker	Yay
Commissioner Casey	Yay
Commissioner Kaufman	Yay
Commissioner Dekker	Yay
Commissioner Wooten	Yay
Commissioner Yearout	Yay
Commissioner Alvarado	Yay

Noting that the motion to close passed unanimously, Chairman Baker declared the meeting closed to the public at 11:10 a.m.

Chairman Baker re-opened the meeting to the public at 1:03 p.m. Chairman Baker stated that pursuant to NMSA 1978, Section 10-15-1(J), the matters discussed in closed meeting (executive session) were limited to only those specified in the motion for closure.

**VIII. ACTION ON ITEMS DISCUSSED DURING EXECUTIVE SESSION**

**Commissioner Dekker recused himself from voting on all items discussed in executive session.**

**a. Deliberation on Licensee Disciplinary Action Cases in which Dismissal or Closure is Recommended:**

*Complaint Committee Recommendation: Dismissal*

MOTION: Commissioner Kaufman moved to dismiss agenda items VII(a)(1)-(18).

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion, with the exception of Commissioner Alvarado, who recused himself from the vote.

*Complaint Committee Recommendation: Closure*

MOTION: Commissioner Kaufman moved to close agenda items VII(a)(19)-(25) and (27)-(43).

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion, with the exception of Commissioner Alvarado, who recused himself from the vote.

The Commission noted that it was taking no action on agenda item VII(a)(26) (Case No. 12-2653) at this meeting.

**b. Deliberation on Licensee Disciplinary Action Cases in which Issuance of Notices of Contemplated Action (“NCA”) is Recommended:**

*Complaint Committee Recommendation: Authorize Pre-NCA Settlement Agreement; If Pre-NCA Settlement Negotiations Unsuccessful, Issuance of NCA*

MOTION: Commissioner Kaufman moved to authorize pre-NCA settlement agreements, and where settlement agreement is not reached, to then issue a Notice of Contemplated Action in agenda items VII(b)(1)-(5).

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion, with the exception of Commissioner Alvarado, who recused himself from the vote.

MOTION: Commissioner Kaufman moved to issue Notices of Contemplated Action in agenda items VII(b)(6) - (20).

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion, with the exception of Commissioner Alvarado, who recused himself from the vote.

**c. Attorney General’s Report and Deliberation on Licensee Disciplinary Action Cases:**

MOTION: Regarding agenda item VII(c)(1) (Case No. 12-2661), Commissioner Kaufman moved to approve the proposed consolidated settlement agreement in the amount of \$1,500.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Regarding agenda item VII(c)(2) (Case Nos.12-2600 & 13-01-0143), Commissioner Kaufman moved to approve the proposed consolidated settlement agreement in the amount of \$600.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Regarding agenda item VII(c)(3) (Case No. 12-2666), Commissioner Kaufman moved to approve the proposed settlement agreement in the amount of \$300.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Regarding agenda item VII(c)(4) (Case No. 432; 13-09-24), Commissioner Kaufman moved to approve the proposed settlement agreement in the amount of \$1,150.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Regarding agenda item VII(c)(5) (Case No. 11-2149), Commissioner Kaufman moved to dismiss.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Regarding agenda item VII(c)(6) (Case No. 11-2156), Commissioner Kaufman moved to approve the proposed settlement agreement in the amount of \$1,000.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Regarding agenda item VII(c)(7) (Case No. 11-2241), Commissioner Kaufman moved to reject the proposed settlement agreement and proceed to hearing.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Regarding agenda item VII(c)(8) (Case No. 12-2317), Commissioner Kaufman moved to dismiss.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Regarding agenda item VII(c)(9) (Case No. 12-2609), Commissioner Kaufman moved to approve the proposed settlement agreement in the amount of \$300.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Regarding agenda item VII(c)(10) (Case No. 12-2633), Commissioner Kaufman moved to approve the proposed settlement agreement in the amount of \$300.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Regarding agenda item VII(c)(11) (Case No. 66; 12-11-06), Commissioner Kaufman moved to reject the proposed settlement agreement and proceed to hearing.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Regarding agenda item VII(c)(12) (Case No. 201; 14-06-24), Commissioner Kaufman moved to reject the proposed settlement agreement and proceed to hearing.

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

**d. Defaults**

MOTION: Commissioner Kaufman moved to issue a default order assessing an administrative penalty of \$500 and revoking respondents' license and qualifying party certificate for agenda item VII(d)(1) thru (7) (Case Nos. 12-2297, 12-2342, 12-2349, 12-2378, 12-2436, 12-2453, 12-2458) and (9) thru (23) (Case Nos. 12-2514, 12-2536, 12-2543, 12-2551, 12-2560, 12-2572, 12-2577, 12-2634, 12-2651, 12-2656, 12-2673, 12-2686, 12-2692, 12-3150, 13-2710) and (25) thru (26) (Case Nos. 12-2276 and 12-2283).

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Commissioner Kaufman moved to table agenda item VII(d)(8) (Case No. 12-2500).

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

The Commission noted that it was taking no action on agenda item VII(d)(24) (Case No. 12-2535) at this meeting.

**e. Deliberations in Connection with Administrative Adjudicatory Proceedings (Hearing Officer's Reports):**

MOTION: Commissioner Kaufman moved to issue a final decision and order adopting the hearing officer's findings of fact, making conclusions of law, and dismissing all charges on agenda item VII(e)(1) (Case No. 12-2604).

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Commissioner Kaufman moved to issue a final decision and order adopting the hearing officer's findings of fact, making conclusions of law, and dismissing all charges on agenda item VII(e)(2) (Case No. 11-2653).

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

**f. Commission Counsel's Report on Pending or Threatened Litigation:**

MOTION: Commissioner Kaufman moved to authorize legal counsel to proceed in the enforcement of judgments in regard to agenda items VII(f)(1) and (2).

SECOND: Commissioner Yearout seconded the motion.

VOTE: All Commission members present voted in favor of the motion.

MOTION: Commissioner Kaufman moved to authorize legal counsel to proceed consistent with the Commission's deliberations in regard to agenda items VII(f)(3).

**IX. NEXT MEETING DATE**

Regular Meeting – March 18, 2015 Albuquerque, NM - RLD

**X. ADJOURN**

Upon motion by Commissioner Kaufman and second by Commissioner Dekker, and with no further business to come before the Commission, Chairman Baker declared this meeting adjourned at approximately 1:12 p.m.

NEW MEXICO CONSTRUCTION  
INDUSTRIES COMMISSION

\_\_\_\_\_  
D. RANDY BAKER  
Chairman

\_\_\_\_\_  
DATE

ATTEST:

\_\_\_\_\_  
PAT McMURRAY  
DIRECTOR, CID/MHD

\_\_\_\_\_  
DATE



**New Mexico Regulation and Licensing Department  
CONSTRUCTION INDUSTRIES DIVISION**

Toney Anaya Building • 2550 Cerrillos Road • Santa Fe, New Mexico 87505  
Information (505) 476-4500 • Direct (505) 476-4700 • Fax (505) 476-4685  
[www.rld.state.nm.us](http://www.rld.state.nm.us)

**Susana Martinez**  
GOVERNOR

**Mike Unthank**  
SUPERINTENDENT

**James C. McKay**  
CHIEF GENERAL  
COUNSEL

**Pat McMurray**  
DIRECTOR

**MEMORANDUM**

**TO:** CONSTRUCTION INDUSTRIES COMMISSION  
**FROM:** PAT McMURRAY, DIRECTOR, CID/MHD  
**SUBJECT:** DIRECTOR'S REPORT  
**DATE:** January 14, 2015

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**Chairman Baker & Members of the Construction Industries Commission**

**Director's Update:**

- I received and accepted a letter of resignation from Mr. Justin Woolf, Deputy Director of CID/MHD last Monday, January 5<sup>th</sup>. His last day of employment was Friday, January 9<sup>th</sup>.
- CID/MHD is gearing up for the 2015 - 60 day Legislative Session. We are already responding to FIR's (Fiscal Impact Reports) regarding proposed legislation.

**Personnel:**

**Making Progress regarding CID/MHD Vacancy Rate!**

Waiting for positions to be advertised

Electrical Inspector – Dona Ana  
Electrical Inspector – San Miguel  
Lawyer Supervisor – Albuquerque  
LP Gas Inspector – Otero County

**Alcohol and Gaming Division**  
(505) 476-4875

**Boards and Commissions Division**  
(505) 476-4600

**Construction Industries Division**  
(505) 476-4700

**Financial Institutions Division**  
(505) 476-4885

**Manufactured Housing Division**  
(505) 476-4770

**Securities Division**  
(505) 476-4580

**Administrative Services Division**  
(505) 476-4800



## **CALL CENTER – CID-MHD INSPECTION REQUESTS**

November

- 5,451 (incoming calls, e-mails, outgoing calls, voice mail)

December

- 5,817 (incoming calls, e-mails, outgoing calls, voice mail)

## **Plans & Permitting Report**

### **Plans for the month of November, 2014**

- Total Plans Reviewed: 421... 110 were commercial 215 were Residential
- EPR 96 plans reviewed

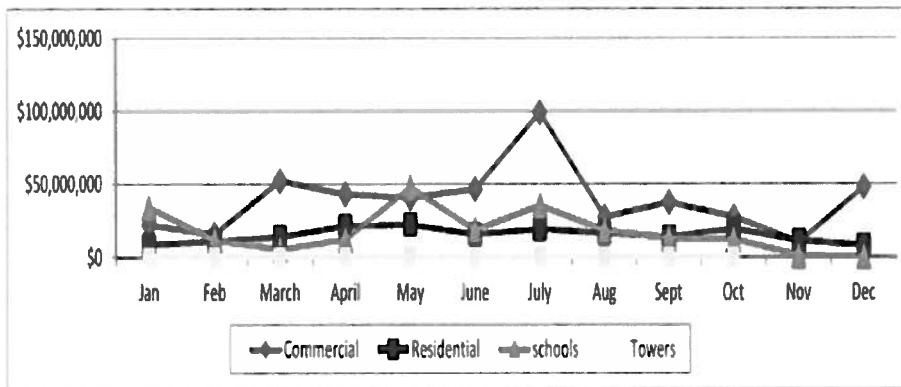
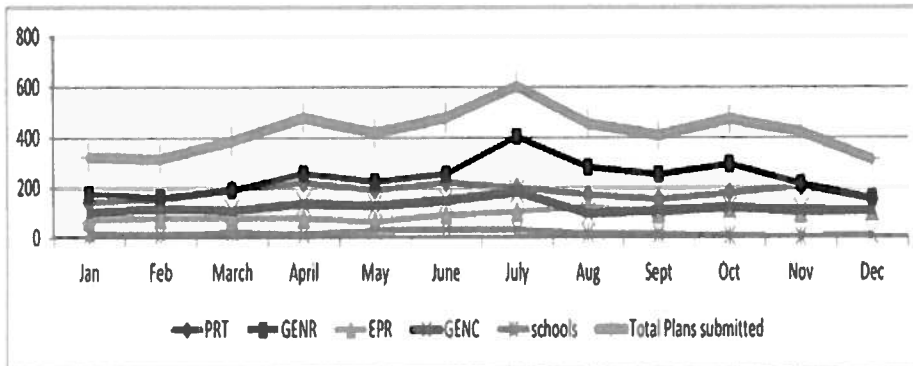
Public School Plans for the month: EPR- 4 plans reviewed

### **Plans for the month of December, 2014**

- Total Plans Reviewed: 311 ... 108 were commercial 158 were Residential
- EPR 104 plans reviewed

Public School Plans for the month: EPR- 10 plans reviewed

2014												PLAN REVIEW STATUS	2014
Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Plan Reviews	
146	153	195	222	192	223	200	173	155	180	206	153	PRT	
177	163	192	257	226	256	404	282	253	294	215	158	GENR	
323	316	387	479	418	479	604	455	408	474	421	311	Total Plans sub Break Down	
73	81	80	80	67	94	106	124	95	117	96	104	EPR	
102	120	109	139	130	150	185	96	111	122	110	108	GENC	
16	14	24	18	30	36	32	16	14	7	4	10	schools	
6	12	11	15	9	19	41	36	31	48	30	47	EPR Res	
67	69	69	65	58	75	65	88	64	69	66	57	EPR Com	
												Valuations	
\$22,224,236	\$15,915,398	\$52,155,429	\$43,026,209	\$40,792,959	\$46,526,293	\$99,093,261	\$27,503,770	\$37,465,083	\$27,571,618	\$10,257,370	\$47,996,112	Commercial	
\$8,981,428	\$11,192,752	\$14,164,819	\$21,548,951	\$22,342,130	\$15,661,944	\$19,191,832	\$16,421,407	\$13,990,942	\$19,508,128	\$11,581,229	\$8,186,610	Residential	
\$34,026,479	\$11,818,487	\$5,618,912	\$12,296,434	\$47,726,808	\$18,738,906	\$35,267,402	\$18,302,919	\$12,935,880	\$12,274,293	\$1,295,455	\$466,436	schools	
\$495,798	\$492,564	\$60,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Towers	



URENCO Inspection Statistics(11/12/2014)

- Structural
  - Number of permits – 7
  - Number of inspections – 6814 (10-15-14)
  - Combination of buildings – 64
  - Number of inspections – 6878 (11-12-14)
  
- Electrical
  - Number of permits – 39
  - Number of inspections – 6713 (10-15-14)
  - Combination of buildings – 45
  - Number of inspections – 6758 (10-12-14)
  
- Mechanical
  - Number of permits - 19
  - Number of inspections- 3140 (10-15-14)
  - Combination of buildings – 16
  - Number of inspections – 3156 (11-12-14)
  
- Total Inspections - ending 11/12/14 – 16,792

URENCO Inspection Statistics(12/10/2014)

- Structural
  - Number of permits - 7
  - Number of inspections – 6878 (11-12-14)
  - Combination of buildings – 43
  - Number of inspections – 6814 (10-15-14)
  
- Electrical
  - Number of permits – 8
  - Number of inspections – 6758 (11-12-14)
  - Combination of buildings – 16
  - Number of inspections – 6774 (12-10-14)
  
- Mechanical
  - Number of permits - 15
  - Number of inspections – 3156 (11-12-14)
  - Combination of buildings – 20
  - Number of inspections – 3176 (12-10-14)

Total Inspections – ending 12/10/2014 – 16,871

## **BUREAU UPDATES**

### **GENERAL CONSTRUCTION BUREAU – November and December, 2014**

#### **Martin Romero - Bureau Chief**

- Code review November 18, 2014 the process of submitting code change proposals or proposed changes. I have also posted a code change form on the CID web-site at [www.rld.state.nm.us](http://www.rld.state.nm.us). The following may be submitted via-mail to [martin.romero@state.nm.us](mailto:martin.romero@state.nm.us) for review. The meeting will take place at 5200 Oakland Ave. NE Albuquerque in the big conference room.
- Meeting with Mario Juarez-Infante, PE to discuss the city of Anthony's request to perform inspections. The City has issued building permit for horizontal site work, including public roadways, drainage, water, sanitary sewer etc. for a 101 lot sub-division. The City has not issued any dwelling unit construction permits; however, they are requesting information on how to do so. Wilson & Company is providing construction management and oversight as the on-call Engineer for the City. I have discussed the process on what would be required if they wish to be a full service building department.
- Michael Christensen has been approved for the Building Inspector exam for the city of Artesia. Manny Marquez with the City of Hobbs wanted to extend his gratitude from the City of Hobbs for the staff of the Construction Industries Division for taking the time and effort from are busy schedules to be a part of their Contractors meeting. They are looking forward to continuing to work together in every aspect of the construction and to have the working relationship as we have had for as long.
- December 8, 2014 TAC meeting in Albuquerque items discussed:
  1. Code language change proposal for Modular Standards 14.12.3.12 Regarding requirements for Approved 3<sup>rd</sup> Party Inspectors.
  2. Discussed Adding new exceptions to section 14.12.3.16 of the Modular rules for Temporary Employee Housing Modular Units.
  3. Discussion on 61-15-9 Project Exemptions, New Mexico's Architects Board. (Director Wren Propp)
  4. Product Approval Samobi Industries, LLC, on Samobi Interlock Block. (Louis Herrera, and Salvador Bladora)
  5. Update on the 2015 I- codes, (Martin Romero)
- Meeting on the Santa Fe Civic Housing with Thomas Gifford Architect on the building code requirements on the IBC vs IRC. Mr. Gifford will be using the 2009 IBC on a 120 unit housing project in the Santa Fe area. The project cost is 10-million, and will begin in January 2015.
- MHD inspectors multiple certification program Training in Albuquerque on December 17, 18 2014. Residential Building Code Review on the requirements of becoming a residential building inspector.
- Meeting with the New Mexico Board of Examiners for Architects, TAC members, and Director McMurray on some proposed changes to their Architectural Act.
- Code review meeting was held on December 16, 2014 in the Albuquerque Cid office. IRC Chapters reviewed were 2,3,4,5 code change proposals were submitted, and reviewed to move forward to the TAC for final approval for CIC.

## **ELECTRICAL BUREAU – November and December, 2014**

### **Kelly Hunt – Bureau Chief**

- Joseph Martinez and Aaron Moore Continue to build relationships with Oil & Gas contractors in the SE
- SE area Oil & Gas Well installations are meeting code requirements and passing inspections
  
- Continue to take advantage of permission from ASD to have Municipal Inspectors ride with us for training and “same call” mentoring as well as travel to regional meetings
  
- Multiple concerns received regarding 210.64 Service Outlet Receptacle as it applies to Agriculture type installations. Bureau researched multiple states dealing with same issue have provided clarifying language or amended article so as not to affect 480 v. only water oil & gas well applications.
  
- The PV Industry identified article 690.21 from the recently adopted 2014 NEC as being a problem complying with. The Electrical Bureau and ETAC worked closely with the PV Industry and ended up granting a six month waiver for compliance with the new 690.21 article and also made the waiver retro-active to 8-1-14. The Bureau and ETAC will meet with the PV Industry 4-15-15 to assess progress by UL for a standard and the ability of NEMA to provide acceptable components for use by the industry.
  
- The memorandum as issued by the General Building Bureau that clarified that Oil & Gas Field Skids are not under the Modular Code or Standard was the right thing to do and has streamlined inspections in the San Juan County area.
  
- Inspectors that have retired or left the Bureau in 2014 are as follows;
- George Baldonado, Silver City, taking a position as an Elec. Insp. in AZ
- Jesus Marquez, Sunland Park, taking a position as an Elec. Insp. in TX
- Jimmy Gutierrez, Los Alamos, Retired age limited, 26 yrs. w/state
- Coy Bombarger, Clovis, Retired age limited, 8 yrs. w/state
- Marty Campbell, taking a position in maintenance Elec. Nat. Guard
  
- Inspectors that have hired in to the Bureau in 2014 are as follows;
- Dave Rowe, Silver City, came over from Ruidoso
- Larry Rivera, Los Lunas, rehire as rover

## **MECHANICAL BUREAU – November and December, 2014**

### **J.T. Baca – Bureau Chief**

- The Mechanical Bureau held its regular TAC meeting on Dec. 2nd. The TAC agenda consisted of the following topics. Code Change Proposal Modular Standards 14.12.3.12, 2012 by Bureau Chief Martin Romero, UPC/UMC/UPSHTC/USEC Code Adoption Status, Overview of Cost Analysis Review for UMC/UPC 2012 by Don Becker, status of Senate Memorial 27 Working Group/TAC Recommendations by Dean Tafoya SMFO. The TAC meeting was successful.
- The Mechanical Bureau held its Mechanical summit on December 11th and 12th in Albuquerque. Mechanical inspectors from all jurisdictions in New Mexico were invited. The summit training focus was on a code consistent inspections, a workshop on problem solving regarding Plumbing and HVAC based scenarios, HVAC training and NMAC basic training. Approximately 40 inspectors were in attendance for the two ½ day sessions for which CEUs were provided. Bureau Chief Baca feels the summit was a huge success as. The following municipal jurisdictions participated in the workshops. Albuquerque, Bernalillo County, Deming, Dona Ana County, Farmington, Las Cruces, Rio Rancho, Roswell, Village of Ruidoso, San Juan County, Santa Fe, and CID.
- Bureau Chief J.T. along with other CID managerial staff attended an all-day mandatory training provided by SPO. The training “Living in a Union Environment” provided training regarding the union covered employee and employer relationship. Several of the topics included, Employee Evaluations, Collective Bargain Agreement (CBA), and Discipline. Chief Baca felt the training was a good refresher course for managers.
- The Mechanical Bureau held a public hearing regarding proposed changes to NMAC 14.8.2, 14.8.3, 14.9.2, 14.9.6 for adoption of the 2012 Uniform codes. comments were taken and were overwhelmingly in favor of the proposed changes and codes.
  - The Mechanical Bureau has provided training for all MHD field inspectors and staff. The training was based on the ICC Residential Combination Inspector certification, in efforts to cross train MHD inspectors for in plant inspections. These efforts are in line to improve efficiency in the inspection process and raise standards in the in-plant manufactured and modular housing construction industry in NM.

## **LP GAS BUREAU – November and December, 2014**

### **Clay Bailey – Bureau Chief**

- Inspections for the TV series “Messenger”, “Dig”, “Condemned 2” and “Scorched Trials” are being performed.
- Inspector James Morrison conducted inspections for The Peoples Festival on November 8th, 2014.

**Personnel Issues:**

Inspector Russell Hunter has started. He will be covering the Rio Rancho/Albuquerque area. Chief Inspector George Watkins retired. His last day was November 30th.

- **Scheduled Training:**  
The LP Bureau held training on November 19th and 20th, 2014 in the Albuquerque area.
- Representing the Director, Bureau Chief Bailey attended the New Mexico Fire Planning Task force meeting on December 11th, 2014.
- Special event inspections for the Gildan Bowl were conducted on December 19th and 20th, 2014.
- With the Retirement of Chief Inspector George Watkins, Bureau Chief Bailey has taken on the movie inspections.
- Bureau Chief Clay Bailey served in the position of “Acting Director” for CID/MHD during the week of December 22<sup>nd</sup> in the absence of Director McMurray and Deputy Director Woolf.
- The LP Bureau has recently been contacted by special effects coordinators from other states for consulting purposes. This concerned how to achieve some large effects safely and still obtain the results needed

The LP Gas Chief Inspector position was posted on December 27, 2014 and closed on January 5, 2015.

**COMPLIANCE DIVISION****Amanda Roybal – Compliance Manager**

We have seen an increase in the number of hearings CID has set in the last 4 months. CID set 6 hearings in October 2014 , 8 hearings in November 2014, 6 hearings in December 2014 and 10 hearings in January 2015. CID staff has been working diligently on set hearings with 5 Litigation Attorneys, 3 Civil Attorneys and 8 Commissioners. The number of hearings has increased as well has the number of attorneys CID staff has been working with.

Although there has been a steady increase in hearings, CID records show the number of Notice of Contemplated Action (NCA) has remained steady, showing approximately 5 NCA’s per month to process.

**Questions?**