



New Mexico Regulation and Licensing Department

BOARDS AND COMMISSIONS DIVISION

New Mexico Board of Podiatry

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New Mexico Podiatry Board
REGULAR BOARD MEETING
Thursday February 7, 2013
Albuquerque, NM

I. CALL TO ORDER

At 1:00 p.m. the Board Chair, Dr. Janet Simon, DPM called the February 7, 2013 meeting of the New Mexico Board of Podiatry to order.

II. ROLL CALL

MEMBERS PRESENT: Dr. Janet Simon, DPM
Dr. Douglas Gillis, DPM
Dr. Angela Drury., DPM
Judy Frakes, Public Member

MEMBERS ABSENT: Frank Kunc, Public Member

STAFF PRESENT: Rebecca Naranjo, Board Administrator
Cynthia Graystone, Compliance Liaison

OTHERS PRESENT: Andrea Buzzard, Assistant Attorney General

Roll Call was taken by Rebecca Naranjo and a quorum was determined present.
(Refer to sign-in Sheet for Other Guests)

III. APPROVAL OF AGENDA

Judy Frakes, Public Member made a **MOTION** to approve the agenda as written/amended. Angela Drury, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**.

Amendments: None

IV. APPROVAL OF MEETING MINUTES

Approval of October 25, 2012 Regular Meeting Minutes.

Judy Frakes, Public Member made a **MOTION** to approve the minutes of the October 25, 2012 regular Meeting as written/amended. Angela Drury, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**.

Amendments: None

V. **OLD BUSINESS**

A. Updates on website recommendations.

Dr. Simon will give board office list of recommendations to update links for board websites.

Sites listed currently on Board website need to be removed and replaced with sites that will be helpful to applicants and licensees.

B. Review of licensing information sheets.

Make corrections on applications and information sheets to reflect below listed:
Replace with Part I, Part II, Part III (PM Lexis)

Once corrections are made checklists/information sheets will be posted on board website under forms and applications.

C. Review of proposed rules for pain relief act & other parts of the regulations.

Discussion was held about the proposed language for the next upcoming 2013 rule hearing.

Judy Frakes, Public Member made a **MOTION** to move forward and schedule Rule Hearing. Douglas Gillis, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**.

D. Ratification and approval of licensure.

Judy Frakes, Public Member made a **MOTION** to ratify and approve **Initial Licenses for the following:**

Yolanda Chacon #342
Uchenna Chukwurah #343
Nicholas Hugentobler #344
Scott Gordon #345
Travis Hampton #346
Evan Bowles #347
Kayse Lake #348

Angela Drury, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**

VI. **NEW BUSINESS**

A. Opens Meeting Resolution

Discussion on Open Meeting Resolution.

Angela Drury, Professional Member made a **MOTION** to approve Open Meeting Resolution. Douglas Gillis, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**.

B. ELECTION OF BOARD OFFICERS

1. Chair
2. Vice Chair
3. Secretary

Janet Simon, Professional Member was nominated for Chair

Douglas Gillis, Professional Member made a **MOTION** to Elect Janet Simon, Professional Member for Chair Angela Drury, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**

Douglas Gillis, Professional Member was nominated for Vice-Chair.

Janet Simon, Professional Member made a **MOTION** to Elect Douglas Gillis, Professional Member for Vice-Chair Angela Drury, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**

Judy Frakes, Public Member was nominated for Secretary.

Janet Simon, Professional Member made a **MOTION** to Elect Judy Frakes, Public Member for Secretary Angela Drury, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**

C. Determine next meeting dates/Rule hearing date:

Register deadline:

Tentative date for Rule hearing and regular board meeting May 23, 2013

Register deadline: April 16, 2013 it would be published on April 30, 2013

Have Rule hearing after May 30, 2013

Tentative dates for Rule Hearing and regular board meeting June 3rd, 6th or 7th.

VIII. EXECUTIVE SESSION

Dr. Janet Simon, DPM made a **MOTION** that the New Mexico Board of Podiatry closes this meeting in order to enter into Executive Session to discuss the items listed in the agenda.

Pursuant to Sections 10-15-1.H 1. of the Open Meetings Act authorizing closed sessions for matters related to issuance, suspension, renewal, revocation of a license.

Dr. Douglas Gillis, DPM **SECONDED** the motion, which was **PASSED** by **UNANIMOUS APPROVAL**.

Board Administrator took a roll call vote to enter into Executive Session.

Roll Call Vote:

AYE - Dr. Janet Simon, DPM
AYE - Dr. Douglas Gillis, DPM
AYE - Dr. Angela Drury., DPM
AYE - Judy Frakes, Public Member

Let the record show that at 2:20 p.m. the Board entered into closed session and the recorder has been turned off.

A. Consider Committee Recommendations:

1. Complaints:

P-12-07-04, P-12-07-05, PMAL-12-10-01, PMAL 12-11-01, PMAL-13-01-01

Back in Open Session

Let the record show that the recorder is back on. The New Mexico Board of Podiatry is back in open session. The time was 3:00 pm Pursuant to 10-15-1 H 1 & 3 of the Open Meetings Act the matters discussed in the closed meeting were limited only to the items listed in the motion.

IX. BOARD ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

(Items listed on Agenda)

A. Cases:

P-12-07-04

P-12-07-05

Janet Simon, Professional Member made a **MOTION** to submit to AG's office for NCA's Angela Drury, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**.

PMAL-12-10-01

Douglas Gillis, Professional Member made a **MOTION** to be Dismissed Angela Drury, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**.

PMAL 12-11-01

Douglas Gillis, Professional Member made a **MOTION** to Dismiss Angela Drury, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**.

PMAL-13-01-01

Douglas Gillis, Professional Member made a **MOTION** to Table for further information Janet Simon, Professional Member **SECONDED** the motion which was **PASSED** by **UNANIMOUS APPROVAL**.

X. PUBLIC COMMENT

No public comment.

XI. ADJOURNMENT

There being no other business to come before the Podiatry Board meeting has been adjourned at 3:35pm.

Submitted by: _____
Rebecca Naranjo, Board Administrator Date

Approved by: _____
Janet Simon, DPM, Board Chair Date

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