



New Mexico Regulation and Licensing Department
BOARDS AND COMMISSIONS DIVISION
Board of Pharmacy

5200 Oakland Avenue, NE ▪ Suite A ▪ Albuquerque, New Mexico 87113
(505) 222-9830 ▪ Fax (505) 222-9845 ▪ (800) 565-9102
www.rld.state.nm.us/pharmacy

April 11 - 12, 2011 Board Meeting Minutes

New Mexico Board of Pharmacy Regular Board Meeting

Location: 5200 Oakland Ave. Suite A, Albuquerque, New Mexico 87113

Call to Order: The meeting was called to order by the Chairman Danny Cross, R.Ph., at 9:05 a.m.

MEMBERS PRESENT: Danny Cross, R.Ph., Chairman
Richard Mazzoni R.Ph., Member
Allen Carrier, Public Member
Ray Nunley R.Ph., Public Member
Buffie Saavedra, Public Member
Joe Anderson R.Ph., Member
LuGina Mendez-Harper R.Ph., Member

MEMBERS ABSENT: Amy Buesing R.Ph., Member

STAFF ATTENDING: Mary Smith, Assistant Attorney General
William Harvey, Executive Director
Debra Wilhite, Administrative Secretary
Adela Padilla, Inspector
Ben Kesner, Inspector
Larry Loring, Inspector
Kathleen Klein, Inspector
Sarah Trujillo, Licensing Administrator

Monday April 11, 2011

- 1. 9:05 a.m. Call to order**
- 2. Roll Call**

Present were Ms. Saavedra-Shean, Mr. Carrier, Mr. Mazzoni, Mr. Anderson, Mr. Nunley, Ms. Mendez-Harper and the chairman Mr. Cross. Ms. Buesing was absent. Mr. Howard Shaver was not present due to his resignation as a board member. Ms. Saavedra left meeting at 9:30 a.m. and was back in attendance at 10:28 a.m.

3. Approval of the Agenda:

Motion: Approve the agenda. Motion made by Mr. Nunley, seconded by Mr. Mazzoni, voted unanimously to pass the motion.

4. Approval of April 2011 Minutes:

Motion: Approve the April 2011 minutes as presented. Motion made by Ms. Mendez-Harper, seconded by Mr. Mazzoni, voted unanimously to pass the motion.

April 11th & 12th, 2011 Board Meeting

5. Applications:
a) Application List

Motion: 15 Clinic applications all are in order. Motion made by Mr. Carrier, seconded by Mr. Nunley, voted unanimously to pass motion.

Motion: 2 Emergency Medical Services applications all are in order. Motion made by Mr. Carrier, seconded by Mr. Mazzoni, voted unanimously to pass motion.

Motion: 2 Limited Controlled Substance applications all are in order. Motion made by Mr. Carrier, seconded by Mr. Mazzoni, voted unanimously to pass motion.

Motion: 1 Animal Control application and is in order. Motion made by Ms. Mendez-Harper, seconded by Mr. Anderson, voted unanimously to pass motion.

Motion: 21 Custodial Nursing Home applications all are in order. Motion made by Mr. Carrier, seconded by Mr. Nunley, voted unanimously to pass motion.

Motion: 12 Pharmacy/Hospital applications all are in order. Motion made by Mr. Carrier, seconded by Ms. Mendez-Harper, voted unanimously to pass motion.

Motion: 21 Non-Resident Pharmacy applications all are in order. Motion made by Mr. Carrier, seconded by Mr. Anderson, voted unanimously to pass motion.

Motion: 61 Wholesale/Broker applications all is in order. Motion made by Mr. Carrier, seconded by Mr. Mazzoni, voted unanimously to pass motion.

b) Pharmacist Clinicians

Motion: Recommendations, clinician certification and prescriptive authority approved for Robert Rangel. Motion made by Mr. Carrier, seconded by Ms. Saavedra-Shean, voted unanimously to pass motion.

Motion: Recommendations and prescriptive authority approved for Maria Dahlke. Motion made by Mr. Carrier, seconded by Ms. Saavedra-Shean.

Motion: Recommendations and clinician certification approved for Tischa Becker and Tiffany Nicole Montoya. Motion made by Mr. Carrier, seconded by Ms. Saavedra-Shean, voted unanimously to pass motion.

Motion: Recommendations, renewal and protocols approved for Tracy White. Motion made by Mr. Carrier, seconded by Mr. Nunley, voted unanimously to pass motion.

Motion: Attach applications to the minutes. Motion made by Mr. Carrier, seconded by Mr. Anderson, voted unanimously to pass motion

*NEW MEXICO BOARD OF PHARMACY
REGULAR MEETING
APPLICATION LIST
April 11 & 12, 2011*

CLINIC/HOME HEALTH

1. Artesia Healthcare Professional/Cardiologists
612 N 13th Street Suite G
Artesia, NM 88210

2. Center for Disaster Medicine
2700 Yale SE
Albuquerque, NM 87106

3. Cibola County Detention Center
114 McBride Road Suite A
Grants, NM 87020

4. Dara Luz Birth & Health Center
7708 4th Street NW
Los Ranchos, NM 87107

5. First Choice Community Health
2300 Arenal SW
Albuquerque, NM 87105

6. Heritage Healthcare of Northern NM Inc
1012 Mills Avenue
Las Vegas, NM 87701

7. Hidalgo Medical Services
415 State Hwy 211
Gila, NM 88038

8. Los Lunas Public Health Office
445 Camino del Rey SW Suite A
Los Lunas, NM 87031

9. Otero Public Health Clinic
1207 8th Street
Alamogordo, NM 88310

10. San Jon School Based Health Center
7th and Elm
San Jon, NM 88434

11. Sequoia Adolescent Treatment Center
3405 West Pan American Freeway
Albuquerque, NM 87107

12. Southwest Gyn Oncology Associates Inc
201 Cedar Street SE Suite 304
Albuquerque, NM 87102

CONSULTANT PHARMACIST

New
Kirk Irby, R.Ph.

Change of Location
Cynthia Lujan, R.Ph.

New
Bruce Smith, R.Ph.

New
John Arnett, R.Ph.

Remodel
John Denslow, R.Ph.

New
Eloy Aragon, R.Ph.

Relocation
Bill Weast, R.Ph.

Relocation
George Gonzales, R.Ph.

Relocation
George Gonzales, R.Ph.

New
Brian Wilson, R.Ph.

Relocation
Lori Carabajal, R.Ph.

New
Karin Feldkamp, R.Ph.

13. UH Lobo Sports Medicine Clinic
1414 University SE
Albuquerque, NM 87131

Remodel
Cynthia Lujan, R.Ph.

14. UNMH Young Children's Health Center
306 San Pablo SE
Albuquerque, NM 87108

New
Cynthia Lujan, R.Ph.

15. WNMU Student Health Services
111 Muir Heights
Silver City, NM 88061

Relocation
Albert Martinez, R.Ph.

EMERGENCY MEDICAL SERVICES

CONSULTANT PHARMACIST

1. Conchas Dam Medical Rescue
402 Big Mesa
Conchas, NM 88416

New
Robert J McClelland, R.Ph.

2. UNM EMS Consortium
Department of Emergency Medicine
2211 Lomas NE
Albuquerque, NM 87131

New
Shannon Rankin, R.Ph.

LIMITED CONTROLLED SUBSTANCES

1. Oso Bio Pharmaceuticals LLC
4200 Balloon Park Road NE
Albuquerque, NM 87109-5801

New

2. Oso Bio Pharmaceuticals LLC
4272 Balloon Park Road NE
Albuquerque, NM 87109-5801

New

CUSTODIAL/NURSING HOME

CONSULTANT PHARMACIST

1. A Love for Life LLC
7534 Bear Canyon Road NE
Albuquerque, NM 87109

New
Caitlyn Tanner, R.Ph.

2. Active Solutions Inc
9116 Ladron Drive NW
Albuquerque, NM 87114

New
Staci Newman, R.Ph.

3. Active Solutions Inc
8219 Feather Top Road SW
Albuquerque, NM 87121

New
Annabel Roberts, R.Ph.

4. Alma Assisted Living
8216 Peridot Avenue SW
Albuquerque, NM 87121

New
Joel Villarreal, R.Ph.

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|---|--|
| 5. <i>Beehive Homes of Enchanted Hills</i>
6336 Enchanted Hills Blvd
Rio Rancho, NM 87144 | <i>New</i>
<i>Clover Wagner, R.Ph.</i> |
| 6. <i>Beehive Homes of Edgewood</i>
102 Quail Trail
Edgewood, NM 87015 | <i>New</i>
<i>Christina Kim, R.Ph.</i> |
| 7. <i>Charlie A Washman</i>
601 Menaul Blvd NE #3903
Albuquerque, NM 87107 | <i>New</i>
<i>Jenny Mills, R.Ph.</i> |
| 8. <i>Door of Opportunity</i>
901 Bullock Court
Artesia, NM 88210 | <i>New</i>
<i>Kirk Irby, R.Ph.</i> |
| 9. <i>Door of Opportunity</i>
912½ Bullock Court
Artesia, NM 88210 | <i>New</i>
<i>Kirk Irby, R.Ph.</i> |
| 10. <i>Dream Tree Project</i>
128 La Posta Road
Taos, NM 87571 | <i>New</i>
<i>Charles Vandiver, R.Ph.</i> |
| 11. <i>Edna Rendon</i>
1505 Reynosa Loop SE
Rio Rancho, NM 87124 | <i>New</i>
<i>Joel Willareal, R.Ph.</i> |
| 12. <i>Esperanza</i>
1219 W Summit
Roswell, NM 88203 | <i>New</i>
<i>James Marcilla, R.Ph.</i> |
| 13. <i>Esperanza</i>
613 Twin Diamond
Roswell, NM 88201 | <i>New</i>
<i>James Marcilla, R.Ph.</i> |
| 14. <i>Esperanza</i>
1411 S Madison
Roswell, NM 88203 | <i>New</i>
<i>James Marcilla, R.Ph.</i> |
| 15. <i>Expressions of Life</i>
2323 Tompiro Drive NW
Albuquerque, NM 87120 | <i>New</i>
<i>Lori Carabajal, R.Ph.</i> |
| 16. <i>Great Livin LLC</i>
4213 Ponderosa Avenue NE
Albuquerque, NM 87110 | <i>New</i>
<i>Michael Sanchez, R.Ph.</i> |

17. <i>Imagine LLC</i> 7209 Relampago NW Albuquerque, NM 87120	<i>New</i> <i>Uri Bassan, R.Ph.</i>
18. <i>Imagine LLC</i> 11100 Apache NE Albuquerque, NM 87112	<i>New</i> <i>Uri Bassan, R.Ph.</i>
19. <i>Imagine LLC</i> 5004 San Pedro Court NE Albuquerque, NM 87109	<i>New</i> <i>Uri Bassan, R.Ph.</i>
20. <i>Pueblo of Zuni-Children's Foster Home</i> 09 Chimoni Drive Zuni, NM 87327	<i>New</i> <i>Alan Sokolowski, R.Ph.</i>
21. <i>Tungland Corporation</i> 915 La Plata Drive Farmington, NM 87401	<i>New</i> <i>Steve Burgess, R.Ph.</i>
<u>PHARMACY/HOSPITAL</u>	<u>PHARMACIST IN CHARGE</u>
1. <i>Chavez County Community Pharmacy</i> 75 University Blvd Roswell, NM 88203	<i>Relocation</i> <i>Carl Lerner, R.Ph.</i>
2. <i>Express RX</i> 8900 Menaul NE Albuquerque, NM 87112	<i>New</i> <i>Allan Yeh, R.Ph.</i>
3. <i>Mountain Desert Laboratories LLC</i> 3600 Osuna NE #303 Albuquerque, NM 87109	<i>New</i> <i>Bruce Jack, R.Ph.</i>
4. <i>Mountainair Meds & More</i> 111 West Broadway Mountainair, NM 87036	<i>Change of Ownership</i> <i>Kathleen West, R.Ph.</i>
5. <i>New Mexico Medial Surgical Hospital LLC</i> DBA Roswell Regional Hospital 117 E 19 th Street Roswell, NM 88201	<i>Remodel</i> <i>Karen Snow, R.Ph.</i>
6. <i>NMSU-Campus Health Pharmacy</i> 3080 Breland Las Cruces, NM 88003	<i>Relocation</i> <i>John Landrum, R.Ph.</i>
7. <i>Pill Box</i> 1010 Bridge Blvd SW #B Albuquerque, NM 87105	<i>Change of Ownership</i> <i>Riad Abdelhaq, R.Ph.</i>

8. Plaza Drugs
178 Bridge Street
Las Vegas, NM 87701

Remodel
Eloy Aragon, R.Ph.

9. Presbyterian Specialty Care Pharmacy
5901 Harper Drive NE
Albuquerque, NM 87109

New
Joell Yan, R.Ph.

10. Sirona Infusion LLC
2420 Comanche NE Suite 12
Albuquerque, NM 87107

New
Jeffrey Campbell, R.Ph.

11. Walgreens
5721 Airport Road
Santa Fe, NM 87507

New
Andrew Bustos, R.Ph.

NON-RESIDENT PHARMACY

PHARMACIST IN CHARGE

1. Advanced Script
740 E 20th Suite D
Houston, TX 77008

New
Machelle Deron, R.Ph.

2. Aspire RX Pharmacy
949 E 12400 S Suite A6
Draper, UT 84020

New
Charles Humphreys, R.Ph.

3. BioRx
10828 Kenwood Drive
Cincinnati, OH 45242

New
Mark Kestler, R.Ph.

4. BioRx
3821 71st Street Suite C
Urbandale, IA 50322

Change of Ownership
Deborah Smith, R.Ph.

5. Burklow Development Inc
DBA American Pharmacy Solutions
5001 commerce Park Circle
Pensacola, FL 32505-1870

New
Lee Wayne Waits, R.Ph.

6. Diplomat Specialty Pharmacy
2724 N Waterman Avenue Suite H
San Bernardino, CA 92404

New
Kathleen Schilli, R.Ph.

7. Franklin Pharmacy
361 Mustang Drive
Russellville, AR 35654

New
Tim Aaron, R.Ph.

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| 8. General Home Pharmacy
755 Lakefield Road #D
Westlake Village, CA 91631-2622 | New
George Suarez, R.Ph. |
| 9. Hometech Therapies Inc
501 Elmwood Avenue
Sharon Hill, PA 19079 | New
Mark Strollo, R.Ph. |
| 10. Main Street Family Pharmacy LLC
126 East Main Street
Newbern, TN 38059 | New
Christy Newbaker, R.Ph. |
| 11. MyVetDirect.com
5200 Anthony Road Suite C
Sandston, VA 23150 | New
Ken Ukauwa, R.Ph. |
| 12. Omnicare Pharmacy
DBA Omnicare of Lubbock
6101 43 rd Street Suite E
Lubbock, TX 79407 | New
Robert Cunningham, R.Ph. |
| 13. Oncology Plus Inc
1070 E Brandon Blvd
Brandon, FL 33511 | New
Maribeta Alexander, R.Ph. |
| 14. Precision Healthcare Inc
441 Donnellson Pike Suite 395
Nashville, TN 37214 | New
Arnold Cole, R.Ph. |
| 15. Recept Pharmacy #75
10412 Vista del Sol Suite 1A
El Paso, TX 79925 | New
Miguel Estala, R.Ph. |
| 16. Revival Animal Health
1700 Albany Place SE
Orange city, IA 51041 | New
Dwayne Plender, R.Ph. |
| 17. Specialty Veterinary Pharmacy
10400 West Office Drive 101
Houston, TX 77042 | New
Damonica Gorrell, R.Ph. |
| 18. Stroheckers Pharmacy
2855A SW Patton Road
Portland, OR 97201 | New
Roger Hall Jr., R.Ph. |
| 19. The Veterinary Pharmacy
812 NE 24 th Street
Newcastle, OK 73065 | New
S.F. Hamilton, R.Ph. |

20. Total Pain Solutions Pharmacy 3524 Decatur Highway Suite 302 Futtdale, AL 35068	New Paula Hudson, R.Ph.
21. Veterinary Mar Corp 9500 NW 79 Avenue #6 Hiialeah, FL 33016	New Eduardo Lopez, R.Ph.
22. Weatherford Compounding Pharmacy 175 College Park Drive #175 Weatherford, TX 76086	New William K McAuliff, R.Ph.
<u>WHOLESALE/BROKER</u>	
1. Abraxis Bioscience LLC 2045 N Cornell Avenue Melrose Park, IL 60160	New
2. Actavis Inc 1877 Kawai Road Lincolnton, NC 28092	New
3. Advance Trailer Systems Inc 5666 Eastport Blvd Richmond, VA 23231	New
4. Alimera Sciences Inc 6120 Windward Parkway Suite 290 Alpharetta, GA 30005	New
5. Almatica Pharma Inc Nine Campus Drive 3 rd Floor Parsippany, NJ 07054	New
6. AmerisourceBergen Drug Corporation 501 W 44 th Avenue Denver, CO 80216	New
7. Arrow International Inc 2 Berry Drive Lumberton, NJ 08048	New
8. Ascend Therapeutics US LLC 15 Ingram Blvd #100 Lavergne, TN 37086	New
9. BioRx 10828 Kenwood Road Cincinnati, OH 45242	Change of Ownership

10. Broughton Pharmaceuticals LLC 413 West Montgomery Crossed Suite 204 Savannah, GA 31406	New
11. Call Inc DBA Rochester Pharmaceuticals 3173 chili Avenue Suite 100 Rochester, NY 14624	New
12. Central Admixture Pharmacy Services Inc 7935 Dunbrook Road Suite C San Diego, CA 92126	New
13. Chattem, Inc 3100 Williams Street Chattanooga, TN 37409	New
14. CorPak MedSystems 100 Chaddick Drive Wheeling, IL 60090	New
15. DSC Logistics Inc 11599 Arrow Route Rancho Cucamonga, CA 91730	New
16. Eclat Pharmaceuticals LLC 699 Trade Center Blvd Suite A Chesterfield, MO 63005	New
17. Edwards Lifesciences LLC One Edwards Way Irvine, CA 92614	New
18. Edwards Lifesciences LLC DBA Edwards Lifesciences Technology State Road 402 North KM ¼ Anasco, Puerto Rico 00610-1577	New
19. Eisai Inc 6611 Tributary Street Baltimore, MD 21224	Change of Ownership
20. Elanco Animal Health 2500 Innovation Way Greenfield, IN 46140	New
21. Eli Lilly & Company Lilly Corporate Center Indianapolis, IN 46285	New

22. Exel Inc 9440 South State Road 39 Mooresville, IN 46158	New
23. Exel Inc 5351 Jurupa Street Ontario, CA 91761	New
24. Exel Inc 615 West Port Parkway Grapevine, TX 76051	New
25. Hetero USA Inc 1035 Centennial Avenue Piscataway, NJ 08854	New
26. Insys Therapeutics Inc 10220 S 51 st Street #2 Phoenix, AZ 85044	New
27. Lifeline Pharmaceuticals LLC 4150 NW 7 th Street Miami, FL 33126	New
28. MediMedia LLC 54 Indian Lane East Towaco, NJ 07082	Change of Ownership
29. MediMedia LLC 350 Starke Road Suite 100 Carlstadt, NJ 07072	Change of Ownership
30. Midwest Veterinary Supply Inc 5374 Maly Road Sun Prairie, WI 53590	New
31. Mountain Desert Laboratories LLC 3600 Osuna NE #303 Albuquerque, NM 87109	New
32. NorthCreek Pharmaceuticals LLC 630 Freedom Business Center 3 rd Floor King of Prussia, PA 19406	New
33. Philip Reclamation Services Houston LLC 4050 Homestead Road Houston, TX 77028	New

34. Premium RX National LLC 11736 Parklawn Drive Rockville, MD 20852	New
35. Procter & Gamble Distributing LLC 4608 Appliance Drive Belcamp, MD 21017	New
36. Procter & Gamble Distributing LLC 14701 Yorba Avenue Chino, Ca 91710	New
37. Procter & Gamble Distributing LLC 950 S DuPont Avenue Ontario, CA 91761	New
38. Procter & Gamble Distributing LLC 1805 Fashion Way Joppa, MD 21085	New
39. Procter & Gamble Distributing LLC 2500 Heinz Road Iowa City, IA 52240	New
40. Procter & Gamble Distributing LLC 6104B Corporate Park Drive Brown Summit, NC 27214	New
41. Procter & Gamble Distributing LLC 602 Fawcett Blvd West Branch, IA 52358	New
42. Procter & Gamble Distributing LLC 2630 Independence Road Iowa City, IA 52240	New
43. Procter & Gamble Distributing LLC 6104A Corporate Park Drive Brown Summit, NC 27214	New
44. Procter & Gamble Distributing LLC 100 Swing Road Greensboro, NC 27409	New
45. Procter & Gamble Distributing LLC 6200 Bryan Park Road Brown Summit, NC 27214	New

46. Procter & Gamble Distributing LLC 3101 West Way Drive Edwardsville, IL 62025	New
47. Procter & Gamble Distributing LLC 3 Gateway Commerce Drive East Edwardsville, IL 62025	New
48. Procter & Gamble Distributing LLC 7320 Oakley Industrial Blvd Fairburn, GA 30213	New
49. Procter & Gamble Distributing LLC 205 Coppertop Lane Cleveland, TN 37312	New
50. Procter & Gamble Distributing LLC 2150 Sunny Brook Drive Cincinnati, OH 45237	New
51. Puretek Corporation 1245 Aviation Place San Fernando, CA 91340	New
52. Schering Corporation 2000 Galloping Hill Road Kenilworth, NJ 07033	New
53. Sharp Corporation 7339 Industrial Blvd Allentown, PA 18106	New
54. Ther-Rx Corporation One Corporate Woods Drive Bridgeton, MO 63044	New
55. ToGo Scripts LLC 2578 W Shackleton Drive Phoenix, AZ 85086	New
56. Tris Pharma Inc 2033 Route 130 Suite D Monmouth Junction, NJ 08852	New
57. Vertex Pharmaceuticals Incorporated 130 Waverly Street Cambridge, MA 02139	New

58. *VWR International LLC* *New*
800 E Fabyan Parkway
Batavia, IL 60510

59. *Woodfield Distribution LLC* *New*
951 Clint Moore Road Suite A
Boca Raton, FL 33487

60. *Zerxis Pharma LLC* *New*
4099 Highway 190
Covington, LA 70433

61. *ZymoGenetics Inc* *Change of Ownership*
1201 Eastlake Avenue E
Seattle, WA 98102

6. MTP Report*

Motion: Closed session to hear MTP report. Motion made by Mr. Anderson, seconded by Mr. Mazzone. Mr. Carrier, Mr. Nunley, Ms. Mendez-Harper and the Chairman Mr. Cross voted unanimously to pass the motion.

The board went back into open session and the only issue discussed was the MTP report.

7. 10:00 a.m. Rule Hearings:

The Chairman Danny Cross took roll call: present were Ms. Mendez-Harper, Mr. Nunley, Mr. Carrier and Mr. Mazzone. The Chairman cited the script for the hearing and stated that the amended language presented would be listed as exhibit 1 and that correspondence from Ms. Caitlyn Tanner would be exhibit 2.

Ms. Tanner requests administrative access to PMP information, rather than obtaining information via individual health care providers making the requests for their own patients.

Mr. Harvey states that HIPAA would deny the ABQ Health Partners administrative staff access – ABQ Healthcare Partners says that it always does audits and reviews that would eliminate this problem. Mr. Harvey stated that if a patient sees non-ABQ Healthcare Partners providers, it would be impermissible to obtain and view patient information for any ABQ Healthcare Partners patients.

Ms. Tanner stated that ABQ Health Partners is looking for doctor shopping and wants to share that information only with its health care providers and would a delegate/agent of the health care providers.

The board stated that they did not believe ABQ Healthcare Partners needed a waiver, but can obtain this information through its own protocols.

a. NMAC 16.19.29 (Prescription Monitoring Program Changes)

Inspector Larry Loring discussed the possibilities of obtaining a grant in order to upgrade and have continued use of the Prescription Monitoring Program.

**TITLE 16 OCCUPATIONAL AND PROFESSIONAL LICENSING
CHAPTER 19 PHARMACISTS
PART 29 CONTROLLED SUBSTANCE PRESCRIPTION MONITORING PROGRAM**

16.19.29.1 ISSUING AGENCY: Regulation and Licensing Department - Board of Pharmacy.
[16.19.29.1 NMAC - N, 07-15-04]

16.19.29.2 SCOPE: All persons or entities that dispense controlled substances pursuant to prescriptions from practitioners.
[16.19.29.2 NMAC - N, 07-15-04]

16.19.29.3 STATUTORY AUTHORITY: Section 30-31-16 of the Controlled Substance Act. 30-31-1 through 30-31-42 NMSA 1978, authorizes the board of pharmacy to promulgate regulations and charge reasonable fees regarding controlled substances. 30-31-16 authorizes the board to collect information regarding controlled substances.
[16.19.29.3 NMAC - N, 07-15-04]

16.19.29.4 DURATION: Permanent.
[16.19.29.4 NMAC - N, 07-15-04]

16.19.29.5 EFFECTIVE DATE: 07-15-04, unless a later date is cited at the end of a section.
[16.19.29.5 NMAC - N, 07-15-04]

16.19.29.6 OBJECTIVE: The objective of Part 29 of Chapter 19 is to promote the public health and welfare by detecting and preventing substance abuse and encouraging appropriate treatment of pain and other conditions for which controlled substances are prescribed. The purpose of the system is to improve access to controlled substances for legitimate medical needs by allowing a practitioner or a pharmacist to obtain a patient's pharmaceutical history related to controlled substances. The program's objectives will include education of the public and health care professionals regarding the nature and extent of the problem of drug abuse, appropriate prescribing and use of controlled substances, and the medical treatment options for abusers of controlled substances and pain management.
[16.19.29.6 NMAC - N, 07-15-04]

16.19.29.7 DEFINITIONS:

- A. "Controlled substance"** has the meaning given such term in 30-31-2 NMSA.
 - B. "Board of pharmacy"** means the state agency responsible for the functions listed in 16.19.29.8 NMAC.
 - C. "Patient"** means the person or animal who is the ultimate user of a drug for whom a prescription is issued and for whom a drug is dispensed.
 - D. "Dispenser"** means the person who delivers a schedule II - V controlled substance as defined in subsection E to the ultimate user, but does not include the following:
 - (1) a licensed hospital pharmacy that distributes such substances for the purpose of inpatient hospital care;
 - (2) a practitioner, or other authorized person who administers such a substance; or
 - (3) a wholesale distributor of a schedule II - V controlled substance.
 - E. "Schedule II, III, IV and V controlled substance"** means substances that are listed in schedules II, III, IV, and V of the schedules provided under 30-31-5 to 30-31-10 of NMSA or the federal controlled substances regulation (21 U.S.C. 812).
 - F. "Report"** means a compilation of data concerning a patient, a dispenser, a practitioner, or a controlled substance.
- [16.19.29.7 NMAC - N, 07-15-04]

16.19.29.8 REQUIREMENTS FOR THE PRESCRIPTION MONITORING PROGRAM:

A. The board shall monitor the dispensing of all schedule II, III, ~~and IV~~ and V controlled substances by all pharmacies licensed to dispense such substances to patients in this state.

B. Each ~~dispenser~~ pharmacy shall submit to the board by electronic means information regarding each prescription dispensed for a drug included under Subsection A of this section. Information to be reported shall conform to the standards developed by the American society for automation in pharmacy (ASAP) and published in the "ASAP telecommunications format for controlled substances", 1995 2009 edition. Information submitted for each prescription shall include:

- (1) dispenser ~~DEA~~ National Council for Prescription Drug Programs (NCPDP) number;
- (2) date prescription filled;
- (3) prescription number;
- (4) whether the prescription is new or a refill;
- (5) NDC code for drug dispensed;
- (6) quantity dispensed;
- (7) patient name;
- (8) patient address;
- (9) patient date of birth;
- (10) prescriber DEA number;
- (11) date prescription issued by prescriber;
- (12) ~~and if available, the diagnosis code using the current version of the international classification of diseases.~~ payment classification.

C. Each dispenser shall submit the information in accordance with transmission methods and frequency established by the board; but shall report at least every seven days, ~~thirty days, between the 1st and 15th of the month following the month the prescription was dispensed.~~ A record of each controlled substance prescription dispensed must be transmitted to the boards' agent by computer modem ~~computer disk, cassette tape or other acceptable electronic format monthly.~~

~~D. The board may issue a waiver to a dispenser that is unable to submit prescription information by electronic means. Such waiver may permit the dispenser to submit prescription information by paper form or other means, provided that all information required in subsection B of this section is submitted in this alternative format.~~
[16.19.29.8 NMAC - N, 07-15-04]

16.19.29.9 ACCESS TO PRESCRIPTION INFORMATION:

A. Prescription information submitted to the board shall be confidential and not subject to public or open records laws, except as provided in Subsections C, D and E of 16.19.29.9 NMAC.

B. The board shall maintain procedures to ensure that the privacy and confidentiality of patients and patient information collected, recorded, transmitted, and maintained is not disclosed to persons except as in Subsection C, D, and E of this 16.19.29.9 NMAC.

C. After receiving a complaint, the board inspectors shall review the relevant prescription information. If there is reasonable cause to believe a violation of law or breach of professional standards may have occurred, the board shall notify the appropriate law enforcement or professional licensing, certification or regulatory agency or entity, and provide prescription information required for an investigation.

D. The board will establish written protocols for reviewing the prescription data reported. These protocols will be reviewed and approved by the board as needed but at least once every calendar year. These protocols will define information to be screened, frequency and thresholds for screening and the parameters for using the data. Data will be used to notify providers, patients and pharmacies to educate, provide for patient management and treatment options.

E. The board shall be authorized to provide data in the prescription monitoring program to the following persons:

- (1) persons authorized to prescribe or dispense controlled substances, for the purpose of providing medical or pharmaceutical care for their patients;
- (2) an individual who request's their own prescription monitoring information in accordance with procedures established under 61-11-2.D NMSA, 1978 and Subsection G of 16.19.6.23 NMAC.
- (3) New Mexico medical board, New Mexico board of nursing, New Mexico board of veterinary medicine, New Mexico board of dental health care, board of examiners in optometry, osteopathic examiners board, acupuncture & oriental medicine board, and podiatry board for their licensees;

- (4) professional licensing authorities of other states if their licensees practice in the state or prescriptions provided by their licensees are dispensed in the state;
- (5) local, state and federal law enforcement or prosecutorial officials engaged in an ongoing investigation of an individual in the enforcement of the laws governing licit drugs;
- (6) human services department regarding medicaid program recipients;
- (7) metropolitan, district, state or federal court(s) under grand jury subpoena or criminal court order;
- (8) personnel of the board for purposes of administration and enforcement of this regulation, or

16.19.20 NMAC ~~or~~;

(9) the controlled substance monitoring program of another state or group of states with whom the state has established an interoperability agreement.

(10) a parent to have access to the prescription records about his or her child, as his or her minor child's personal representative when such access is not inconsistent with State or other law.

F. The board shall provide data to public or private entities for statistical, research, or educational purposes after removing information that could be used to identify individual patients and persons who have received prescriptions from dispensers.

[16.19.29.9 NMAC - N, 07-15-04]

16.19.29.10 **16.19.29.10** **REPORTS:** A ~~written~~ request will be filed with the board prior to release of a report.

A. Persons listed in Paragraphs (1) through ~~(5)~~ (10) of Subsection D of 16.19.29.9 NMAC must submit a ~~written~~ request listing the information for the report. ~~Practitioners, agencies and/or boards or commissions should prepare the request on letterhead.~~

B. ~~Written~~ Reports will be prepared and delivered to the requesting person via U.S. mail-, facsimile, or other electronic means.

C. Reports may be provided by secured electronic means after verification of electronic request.

D. The board will develop a system that provides timely access to prescription information to the healthcare providers using current technologies.

E. ~~The board shall receive a quarterly program outcomes report from staff or contractors. A statistical analysis of the data that does not include protected information should be reported on the web site or in the newsletter. The program will produce reports for the Board that evaluate the effectiveness of the program and assist in identifying diversion of controlled substances. The program will produce statistical reports to evaluate the dispensing of controlled substances and utilization of the program. These reports will be able to provide data on:~~

- 1. Number of solicited reports from prescribers for a specified time period,
- 2. Number of solicited reports from a specified prescriber for a specified time period,
- 3. Number of solicited reports from pharmacies for a specified time period,
- 4. Number of solicited reports from a specified pharmacy for a specified time period,
- 5. Number of solicited reports from other authorized individuals for a specified time period,
- 6. Number of individuals receiving a prescription for a specified Schedule for a specified time period,
- 7. Threshold report of number of individuals receiving a prescription for a specified Schedule from 6 or more prescribers or 6 or more pharmacies within a specified time period,
- 8. Number of solid dosage units for a specified Schedule for pain relievers, tranquilizers, stimulants and sedatives for a specified time period,
- 9. List of individual prescriptions for a specified zip-code or state code,
- 10. Number of prescriptions for a specified zip-code,
- 11. Number of dosage units for a specified drug and specified zip-code,

[16.19.29.10 NMAC - N, 07-15-04]

16.19.29.11 **AUTHORITY TO CONTRACT:** The board is authorized to contract with another agency of this state or with a private vendor, as necessary, to ensure the effective operation of the prescription monitoring program. Any contract shall be bound to comply with the provisions regarding confidentiality of prescription information in 16.19.29.9 NMAC of this regulation and shall be subject to the penalties specified in 16.19.29.12 NMAC of this regulation for unlawful regulations.

[16.19.29.11 NMAC - N, 07-15-04]

16.19.29.12 REGISTRATION FOR ACCESS TO PRESCRIPTION INFORMATION:

A. Practitioners with individual Drug Enforcement Administration (DEA) issued numbers will complete and submit a hard copy written, signed and notarized application. After verification of submitted information, a username and password will be issued to the practitioner.

1. One subaccount per practitioner account is authorized for an agent of the practitioner. The agent designated by the practitioner will complete and submit a hard copy written, signed and notarized application. After verification of submitted information, a username and password will be issued to the agent.

B. Pharmacies with National Council for Prescription Drug Programs (NCPDP) issued numbers will complete and submit a hard copy written, signed and notarized application. After verification of submitted information, a username and password will be issued.

1. Pharmacies will designate one individual who will complete and submit a hard copy written, signed and notarized application. After verification of submitted information, a username and password will be issued to the individual. Pharmacies will not be permitted to obtain a subaccount.

C. All registrations will be renewed every three years by completing and submitting new applications.

16.19.29.13 INFORMATION EXCHANGE WITH OTHER PRESCRIPTION MONITORING PROGRAMS

A. The New Mexico Board of Pharmacy may provide prescription monitoring information to other states' prescription monitoring programs and such information may be used by those programs consistent with the provisions of this rule.

B. The New Mexico Board of Pharmacy may request and receive prescription monitoring information from other states' prescription monitoring programs and may use such information under provisions of this rule.

C. The New Mexico Board of Pharmacy may develop the capability to transmit information to and receive information from other prescription monitoring programs employing the standards of interoperability.

D. The New Mexico Board of Pharmacy is authorized to enter into written agreements with other states' prescription monitoring programs or other entities hosting compatible information sharing technologies for the purpose of describing the terms and conditions for sharing of prescription information under this section.

16.19.29.124 PENALTIES:

A. A dispenser who knowingly fails to submit prescription monitoring information to the board as required by this regulation or knowingly submits incorrect prescription information shall be subject to disciplinary proceedings as defined in 61-11-20 NMSA.

B. A person authorized to have prescription monitoring information pursuant to this regulation who knowingly discloses such information in violation of this regulation shall be subject to criminal proceedings as described in 26-1-16.D and 26-1-26 NMSA.

C. A person authorized to have prescription monitoring information pursuant to this regulation who uses such information in a manner or for a purpose in violation of this regulation shall be subject to criminal proceedings as described in 26-1-16.D and 26-1-26 NMSA.

[16.19.29.12 NMAC - N, 07-15-04]

16.19.29.13 SEVERABILITY: If any provisions of this regulation or application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the regulation which can be given effect without the invalid provisions or applications, and to this end the provisions of this regulation are severable.

[16.19.29.13 NMAC - N, 07-15-04]

Motion: Accept amendment as presented. Motion made by Mr. Nunley, seconded by Ms. Saavedra-Shean, voted unanimously to pass the motion.

b. Hearing Postponed - [NMAC 16.19.20.65 \(Additions to Schedule I\)](#) (1-pentyl-3-(1-naphthoyl)indole (JWH-018), 1-butyl-3-(1-naphthoyl)indole (JWH- 073), 1-[2-(4-morpholinyl)ethyl]-3-(1-naphthoyl)indole (JWH-200), 5-(1,1- dimethylheptyl)-2-[(1R,3S)-3-hydroxycyclohexyl]-phenol (CP- 47,497), and 5-(1,1-dimethyloctyl)-2-[(1R,3S)-3-hydroxycyclohexyl]-phenol (cannabicyclohexanol; CP-47,497 C8 homologue), Salvia Divinorum and Salvinorin A.)

8. 1:30 p.m. Stipulated or Settlement Agreements/Surrenders/Default Hearings and Orders*

2010-087 Voluntary Restriction: Accept voluntary restriction of license for Marc Romero.

2010-095 Stipulated Agreement: Accept stipulated agreement for David Allen Squires.

2010-082 Stipulated Agreement: Table until June 2011 board meeting for Jason McCoy.

2011-021 Order Accepting Surrender: Accept voluntary surrender for Claudia Butler.

Motion: Accept orders and agreements as presented. Motion made by Ms. Mendez-Harper, seconded by Mr. Anderson, board voted unanimously to pass the motion.

9. Committee Reports:

Tele-Pharmacy Committee: Committee has not yet met, but needs to meet soon to address Lordsburg situation of stop and drop, and to look at hospital issue. Committee will wait for tomorrow's consideration of Artesia General Hospital waiver renewal request before board gives committee further direction.

Pharmacist CE Committee: 11 pharmacists enrolled in CPE program, and need 89 more; will prepare recruitment materials to be placed on BOP, NMPA, NMSP websites and distributed at Pharm Law CE. Reporting program still is not user-friendly but should be operational by end of 2011. Need enhanced enrollment, so perhaps wait until 2013 to fully implement. Many pharmacists reciprocate so they have to meet ACPE CE in other states; while some of this other CE can be used toward New Mexico's CPE program.

Pharmacist Practice Committee: Committee hopefully will meet soon, but needs guidance from board regarding matters referred for review: practice outside brick & mortar pharmacy, mobile immunizations, what qualifies as 80 hrs of work as a pharmacist, pharmacist clinician scope of practice issues.

Emergency Preparedness Committee: No report at this time.

Pharmacist Clinician Committee: No report at this time.

Board of Pharmacy/BAOM Education Committee: Committee has met twice to discuss expanded practice issues; BAOM is involved in a lawsuit with expanded practice functions. BOP has not approved the formulary being used by certain DOM's, so committee will need

to address this issue. There will be four levels of practice, with different formularies. Committee has recommended a required pharmacology course (at least 3 credit contact hrs/week/16 weeks). BAOM now wanting to work with BOP on outstanding issues; BOP approved psychologists for a pharmacology course.

Pharmacy Technician Committee: No report at this time. Committee needs to meet to discuss issues that have arisen over the years.

Mr. Michael Lacey will be on the Remote Tele-Pharmacy Committee.

10. Request from NM State Police: Request to designate several officers as "agents" for the Board: Sgt. Matt Broom from Clovis has asked for agent status for 10 NMSP officers and himself, who are from other areas of state, including Deming, Hobbs, Roswell, Las Cruces, Santa Fe and Albuquerque.

Motion: Grant "agent" status to 11 officers. Motion made by Mr. Mazzoni, seconded by Mr. Anderson, board voted unanimously to pass the motion.

Meeting was recessed at 4:45 p.m. until April 12, 2011.

Tuesday April 12, 2011

1. 9:05 a.m. Call to Order

Present were Mr. Carrier, Mr. Mazzoni, Ms. Saavedra-Shean, Mr. Anderson, Mr. Nunley, Ms. Mendez-Harper and Chairman Danny Cross. Mr. Cross stated that Ms. Buesing would be running late but was later notified that she would be absent. Ms. Saavedra-Shean left the meeting at 4:08 p.m.

2. Public and Professional Requests/Waiver Petitions:

a. Artesia General Hospital waiver request:

Mr. Irby was in attendance and presented a video of the security camera used in the pharmacy at the hospital. The camera does not clearly show filling process, or drugs, or labels on unit dose bins, on product containers, on narcotics cabinet, or on pharmacy area. Inspector Adela Padilla thinks the pharmacy needs more cameras, staff needs more training, and needs a protocol for handling faxes that come in. Artesia General Hospital does not have storage for videos. Pharmacist checks in at least once per day. Technicians do not have access to narcotics cabinet.

Buffie Saavedra says that the tele-pharmacy committee has been waiting to see how this waiver worked at AGH and then would consider rules amendments to specifically address hospital pharmacies in this same kind of situation.

Motion: Deny waiver request as presented. Motion made by Ms. Saavedra-Shean, seconded by Mr. Nunley, voted unanimously to pass the motion. Mr. Carrier voted no.

Danny Cross stated that it would be difficult to treat this as a remote or tele-pharmacy because implementation would take a long time. Mr. Harvey stated that the issue was more than one nurse and that it appeared that this was operating as a hospital pharmacy. Mr. Cross stated the technicians are filling prescriptions without a pharmacist present.

Ms. Saavedra-Shean asks if the board is enabling AGH to continue to put Kirk Irby and the pharmacy in a tough position, and to maybe result in a situation where AGH has no onsite pharmacy. Ms. Saavedra-Shean wants AGH management to appear before the board to explain its lack of support.

Upon further discussion the board voted to stay the motion and request that the remote pharmacy committee meet and address the needs of the Artesia General Hospital to present at the June 2011 board meeting. Until that time the waiver will be extended.

Motion: Extend waiver until presentation at the June 2011 board meeting. Motion made by Mr. Mazzoni, seconded by Ms. Mendez-Harper, voted unanimously to pass the motion.

b. Andrea Ryan, Pt, request to modify Order 2009-007:

Ms. Ryan submitted a request asking the board to allow her more time to pay the fine incurred of \$662.60. Ms. Wilhite the administrative secretary for the board stated that Ms. Ryan had two years to pay the fine and to date has not made any form of a payment.

Motion: Deny waiver request and payment must be made by October 2011. Motion made by Mr. Mazzoni, seconded by Mr. Anderson, voted unanimously to pass the motion.

c. Mam Ibraheem, MD, MPH, Epidemic Intelligence Service (EIS) Officer New Mexico Department of Health petition to use data collected by the DOH from the PMP:

Michael Landen, Deputy State Epidemiologist with the DOH, would like to perform a study using data from the PMP (prescription monitoring program) to answer questions related to the issue of controlled substances and fall-related deaths and hospitalizations.

The board granted the petition for the duration of the study.

d. Caitlyn Tanner, B.A., Pharm.D. Director of Pharmacy, ABQ Health Partners. Request for access to PMP:

Ms. Tanner requests administrative access to PMP information, rather than obtaining information via individual health care providers making the requests for their own patients.

Mr. Harvey states that HIPAA would deny the ABQ Health Partners administrative staff access – ABQ Healthcare Partners says that it always does audits and reviews that would eliminate this problem. Mr. Harvey stated that if a patient sees non-ABQ Healthcare Partners providers, it would be impermissible to obtain and view patient information for any ABQ Healthcare Partners patients.

Ms. Tanner stated that ABQ Health Partners is looking for doctor shopping and wants to share that info only with its health care providers and would a delegate/agent of the health care providers.

The board stated that they did not believe ABQ Healthcare Partners needed a waiver, but can obtain this information through its own protocols.

e. Michael Lacey, Director of Pharmacy, Christus St. Vincent Regional Medical Center. Waiver Petition for the Sobering Center, Class C Clinic:

Mr. Lacey requested to install a Pyxis machine with Bio ID requirement in a Class C Clinic.

In addition to the waiver, the board referred matters to the tele-pharmacy committee and asked Mr. Lacey to be a hospital pharmacy representative on that committee – he stated he would like to serve on this committee because he’s got a lot of ideas.

Motion: Approve a one year waiver contingent on continuous video surveillance or secure access, with SOP’s to be prepared and presented to board by next meeting and task the tele-pharmacy committee to review. Motion made by (inaudible), seconded by (inaudible), board voted unanimously to pass the motion.

3. 10:30 a.m. Disciplinary Hearing Case No. 2010-029: *Bean & Associates recorded hearing.*

The hearing convened at 10:53 a.m. and proceedings concluded at 12:10 p.m.

The Chairman took roll call, present were Mr. Carrier, Mr. Mazzoni, Ms. Saavedra-Shean, and Mr. Anderson, Mr. Nunley and Ms. Mendez-Harper, absent was Ms. Buesing, a quorum was present.

Assistant Attorney General David Tourek, representing the state, Assistant Attorney General Mary Smith advisory to the board and licensee Linda Ghaffari and her attorney Mr. Santiago Juarez were present. Witness for the state, Inspector Ben Kesner was present.

Motion: Go into closed session to deliberate case 2010-029 and case presentations. Motion made by Mr. Nunley, seconded by Mr. Mazzoni. Mr. Carrier, Mr. Anderson, Mr. Nunley, Ms. Mendez-Harper and the Chairman Mr. Cross voted unanimously to pass the motion.

Board went back into open session and the only issues discussed were deliberation of case 2010-029 and case presentations.

Based on evidence and testimony of the parties, a board order will be written by Assistant Attorney General Mary Smith and presented to Ms. Ghaffari and her attorney Santiago Juarez upon completion.

4. Executive Directors Report (May be heard at any time during the two day meeting)

a. Case presentations:

- 2010-087 Kathleen Klein/voluntary restriction
- 2011-002 Kathleen Klein/close
- 2011-008 Kathleen Klein/advisory letter regarding DEA policies
- 2011-009 Kathleen Klein/close

- 2009-063 Adela Padilla/NCA w/pre-NCA
- 2010-027 Adela Padilla/advisory letter regarding DUR’s within 30days
- 2010-079 Adela Padilla/close
- 2011-001 Adela Padilla/close

2011-020 Adela Padilla/voluntary surrender

2010-078 Larry Loring/close
2010-086 Larry Loring/close
2011-005 Larry Loring/NCA
2011-010 Larry Loring/close

2009-061 Ben Kesner/close
2009-119 Ben Kesner/close
2009-140 Ben Kesner/close
2010-053 Ben Kesner/close
2010-076 Ben Kesner/NCA
2010-080 Ben Kesner/close
2011-004 Ben Kesner/close
2011-007 Ben Kesner/close
2011-011 Ben Kesner/close
2011-019 Ben Kesner/close

Motion: Accept cases as presented. Motion was made by Mr. Carrier, seconded by Ms. Saavedra, voted unanimously to pass motion.

b. NABP Annual Meeting May 21-24, 2011: FYI

c. NABP District 6,7 & 8 District Meeting October 4-6, 2011: Seattle - FYI

d. New provisions for CS Act. (SB 134): Additions to the Controlled Substance Act of synthetic cannabis, bath salts.

e. Proposed changes to pharmacy technician rule: A teleconference will be set up to discuss amendments regarding the technician application and extension requests to be presented at the June 2011 board meeting.

f. SB 37 Implementation: Requires changes to the "Controlled Substance Act" and the 16.19.20 NMAC rule. Appoint a committee for drug donations. Mr. Carrier and Mr. Mazzoni as Chairman will be on committee.

g. HM 77: Before schedules 2 and 3 are prescribed a PMP report will first be obtained on patient.

h. Letter to Darroll Hornbuckle - Levan Drugs LLC dba Troy Pharmacy: FYI as per Chairman.

Dear Mr. Hornbuckle:

At its January 13, 2011 meeting, the New Mexico Board of Pharmacy considered your December 15, 2010 Request for a Declaratory Ruling. You requested a declaratory ruling on an "intended future business model, other than retail, of Kiva Pharmacy," and specifically asked if "it would be legal for Kiva Pharmacy to dispense non controlled prescription drugs on mail order to residents of states other than New Mexico against valid prescriptions issued by, and received by Kiva Pharmacy from, state licensed physicians of states other than New Mexico." (Emphasis added.)

[Paraphrase] *The Board discussed your request and determined that you were asking the Board to render a legal opinion as to an intended Kiva Pharmacy business model. The Board, however, is unable to render legal opinions to any person, and cannot determine whether “it would be legal” to implement your proposed business model.*

[Paraphrase] *Because you have not identified the particular Board of Pharmacy “statute, decision, order or regulation” for which you are requesting a declaratory ruling, the Board cannot respond at this time. If you wish to submit another request involving a specifically identified “statute, decision, order or regulation” over which the Board of Pharmacy has jurisdiction and/or authority, the Board will consider that new request at an upcoming Board meeting. Thank you.*

i. Internet prescribing proposed rule:

16.19.4.9 DEFINING UNPROFESSIONAL OR DISHONORABLE CONDUCT

(17) Dispensing a prescription order for a dangerous drug to a patient if the pharmacist has knowledge, or reasonably should know under the circumstances, that the prescription order was issued on the basis of an internet-based questionnaire or an internet-based consultation without a practitioner-patient relationship.

Motion: Notice amendment to 16.19.4.9 NMAC at the June 2011 board meeting.
Motion made by Mr. Mazzoni, seconded by Mr. Carrier, voted unanimously to pass the motion.

Motion: **Adjourn meeting @ 3:40 p.m.** Motion made by Ms. Saavedra-Shean, seconded by Mr. Anderson, voted unanimously to pass motion.