

NM Real Estate Appraiser Board

Appraiser Assignment Log (Please Print)

Name: _____

Trainee License Number: _____

Signature: _____ Date Signed: _____

Residential Hrs Claimed = ____ Non-Res. Hrs Claimed = ____

Total Hours Claimed in this Log = ____

Applicants must enter actual hours, subject to Board rules.

Pg No. ____ of ____ pgs

All experience must be obtained after January 30, 1989 and be USPAP compliant. Applicants must enter actual hours. Hours prior to January 1, 2015 will count as half time.

Report Date	Subject Address	*Report Type	Type of Property	Client	Est. Value	A - Apprentice S - Supervisor										Residential		Non-Residential		TOTAL CLAIMED		
						I. Site Inspection & Descriptions	II. Bldg Inspection & Descriptions	III. Nbhhd Description & Analysis	IV. Highest & Best Use Analysis	V. Research of Comp Sales & Analysis	VI. Income Analysis	VII. Cost Analysis	VIII. Meaningful Sales Analysis	IX. Final Reconciliation	X. Who Signed Report	Hrs Worked	Hrs Claimed	Hrs Worked	Hrs Claimed			
						A																
						S																
						A																
						S																
						A																
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*Report Type: Restricted Use = R Summary = S Self-Contained = SC

Trainees MUST:

- 1) Indicate to which portions of the assignment they contributed by putting an "x" in Columns I thru X.
- 2) Prepare a separate log for each month and have their supervisors follow instructions 3 & 4 below.
- 3) For each portion of each assignment, Supervisors must indicate whether they: **P** – Had **P** Primary Responsibility **C** – Co-appraised **R** – Reviewed and Approved
- 4) **Supervisor Name (Print)** _____ **Supervisor's Lic/Cert No.** _____
Supervisor Name (Sign) _____ **Date Signed** _____