

## What to Expect When you appear before the Education Steering Committee

If You will be Presenting A **Previously Approved** Class that you want to be approved to teach, to The Education Steering Committee (ESC):

Please be prepared to make a thirty (30) minute course/instructor presentation for the course for which you seek approval. The presentation will be broken down as follows: the first fifteen- (15) minutes you will be expected to make a presentation to the committee as though you were conducting a class. You may bring materials (handouts) that you would use in teaching the class. The committee may choose from anywhere on the outline for you to begin teaching from. The last fifteen- (15) minutes will be a question and answer session, from the committee to you, from anywhere on the outline.

If You will be Presenting A **New** Class that you want to be approved to teach, to The Education Steering Committee (ESC):

Please be prepared to make a forty-five (45) minute course/instructor presentation for the course for which you seek approval. The presentation will be broken down as follows: the first fifteen (15) minutes you will be expected to make a presentation to the committee, on the contents of the course. The next fifteen- (15) minutes you will be expected to make a presentation to the committee as though you were conducting a class. You may bring materials (handouts) that you would use in teaching the class. The committee may choose from anywhere on the outline for you to begin teaching from. The last fifteen- (15) minutes will be a question and answer session, from the committee to you, from anywhere on the outline.