

1 **TITLE 16 OCCUPATIONAL AND PROFESSIONAL LICENSING**
2 **CHAPTER 48 PRIVATE LAW ENFORCEMENT PRACTITIONERS**
3 **PART 7 LICENSE RENEWAL, INACTIVE STATUS AND REINSTATEMENT**
4

5 **16.48.7.1 ISSUING AGENCY:** Regulation and Licensing Department, Private Investigations Advisory
6 Board.
7 [16.48.7.1 NMAC - N, 09/24/08]
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9 **16.48.7.2 SCOPE:** This part applies to the licensees and registrants.
10 [16.48.7.2 NMAC - N, 09/24/08]
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12 **16.48.7.3 STATUTORY AUTHORITY:** These rules are promulgated pursuant to the Private
13 Investigations Act, Section 61-27B-5, 61-27B-21 & 61-27B-26.
14 [16.48.7.3 NMAC - N, 09/24/08]
15

16 **16.48.7.4 DURATION:** Permanent.
17 [16.48.7.4 NMAC - N, 09/24/08]
18

19 **16.48.7.5 EFFECTIVE DATE:** September 24, 2008 unless a later date is cited in the history note at the
20 end of a section.
21 [16.48.7.5 NMAC - N, 09/24/08]
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23 **16.48.7.6 OBJECTIVE:** This part establishes the procedures for license expiration and license renewal.
24 [16.48.7.6 NMAC - N, 09/24/08]
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26 **16.48.7.7 DEFINITIONS:** Refer to 16.48.1.7 NMAC
27 [16.48.7.7 NMAC - N, 09/24/08]
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29 **16.48.7.8 LICENSE AND REGISTRATION RENEWAL:** Licensees and registrants shall renew their
30 licenses issued pursuant to the Private Investigations Act bi-annually by remitting to the board office a renewal fee,
31 renewal application form provided by the board, completed fingerprint cards, a completed verification of
32 fingerprints form, a notarized authorization for release of information form and the prescribed fee for a state and
33 federal criminal history background check. Renewal documents must be postmarked no later than the expiration date
34 or a late fee will be assessed without exception. Continuing education hours shall be documented as described in
35 Part 6.
36 [16.48.7.8 NMAC - N, 09/24/08]
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38 **16.48.7.9 LICENSE RENEWAL DEADLINE:** ~~[Licenses shall be renewed before July 1.]~~ Licenses or
39 registrants failing to submit a renewal application and the required documentation on or before the expiration date
40 shall be considered expired and must refrain from practicing.
41 [16.48.7.9 NMAC - N, 09/24/08]
42

43 **16.48.7.10 LICENSE RENEWAL NOTICES:** Renewal notices will be mailed to each current licensee and
44 registrant at least thirty (30) days prior to the expiration date of the license.
45 [16.48.7.10 NMAC - N, 09/24/08]
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47 **16.48.7.11 LICENSEE RESPONSIBILITY:** Renewal notices will be mailed to the last known address on
48 file with the board. It is the responsibility of the licensee and registrant to keep the board informed of any changes in
49 address and phone numbers. Failure to receive the renewal application notice shall not relieve the licensee or
50 registrant of the responsibility of renewing his license before the expiration date.
51 [16.48.7.11 NMAC - N, 09/24/08]
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53 **16.48.7.12 APPROVAL OF RENEWAL APPLICATION:** Upon department approval of the renewal
54 application, the department will issue a renewal to the licensee or registrant.
55 [16.48.7.12 NMAC - N, 09/24/08]
56

1 **16.48.7.13 INACTIVE STATUS:**

2 **A.** A licensed or registered person in good standing may request up to five (5) years of inactive status
3 by notifying the department in writing before the expiration of their current license.

4 **B.** An inactive status license or registration may be restored within the five (5) year period upon
5 receiving a completed reinstatement application, which shall be provided by the department.

6 **C.** A completed reinstatement application must include the appropriate reinstatement fee, two current
7 passport type photographs and a completed fingerprint package.

8 **D.** A license or registration not restored within five (5) years is automatically expired without notice
9 from the board or department.

10 [16.48.7.13 NMAC - N, 09/24/08]

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12 **16.48.7.14 REINSTATEMENT OF LICENSURE:**

13 **A.** Reinstatement of a license or registration that has expired for more than [~~five (5) years~~ one (1)
14 year, but less than ten (10) requires the following:

- 15 (1) completion of a new license application relevant to the license or registration in expired status;
- 16 (2) payment of late fee;
- 17 (3) payment of the application fee;
- 18 (4) submission of a completed fingerprint package; and
- 19 (5) passage of the jurisprudence examination.

20 **B.** A license or registration that has been expired for more than ten (10) years must apply as a new
21 licensee or registrant and meet all the current requirements for licensure or registration.

22 [16.48.7.14 NMAC - N, 09/24/08]

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24 **HISTORY OF 16.48.7 NMAC: [RESERVED]**