

## **APPLICATION FOR COLLECTION AGENCY LICENSE AND MANAGER'S LICENSE**

**PLEASE MAKE SURE EXHIBITS AND THE REQUIRED FEES ARE ATTACHED TO  
THE APPLICATIONS; CHECK(S) MADE PAYABLE TO FINANCIAL INSTITUTIONS  
DIVISION:**

**Agency License Fee = \$500.00**

**Managers License Fee = \$100.00**

### **ADDITIONAL NOTES:**

**Examination** - applicants for manager's license must successfully complete a written examination. The test is given in this office on Fridays during normal business hours. Please call to set up appointment. If the in-state manager is already licensed in the state of New Mexico no test is required but the application and the \$100.00 fee still apply.

**In-state office requirement** - Pursuant to Section 61-18A-14 of the Collection Agency Regulatory Act, a foreign corporation shall establish and maintain a full time bona fide collection Agency in the state of New Mexico in order for it to do business within this state.